

# Saint Mary's Anglican Church

May 9, 2013 Vestry Meeting Agenda

## Opening Prayer/Devotional

## Call to Order and Verify a Quorum

## Minutes of the April 11, 2013 Vestry Meeting

## Treasurer's Financial Report(s)

## Property Report(s)

- Ron Hunt:
  - Status of moving the safe from the sacristy to the office.
  - Status of repainting the parking lot stripes.
- Bob Levinson: Status of the carpet cleaning estimates from Ozzie's Carpet Cleaning.
- Fr. Michael: Status of the parking lot light poles.
- Property Issues that need to be addressed?

## Other Reports

- Deacon's Report: None. Dcn. Jane is on vacation.
- Youth Ministry Report: We will not be offering VBS this summer.
- TEC vs. DSJ Lawsuit Update:
  - On April 28, 2013 Judge Hamilton made final on his denial of TEC's motion for summary judgment.
  - The Diocesan Lawsuit Trial Date is scheduled for January 6, 2014.
  - Bp. Eric Menees has issued a verbal appeal to each of the unincorporated parishes in the diocese (Saint Mary's included) to raise \$10,000-\$15,000 each to go to the diocesan legal defense fund so that we are prepared for trial in January. The bishop and his legal team estimate that trial costs will be between \$300,000-\$500,000. If most of that has not been raised by this fall we will not be able to continue litigation and would have to abandon our church properties. Each rector is asked to support this effort by asking their vestries to immediately actively begin an aggressive capital campaign to raise those funds.
- Stewardship Report.
- Diocesan/Deanery, Ecumenical, and Area Church News.
  - Grace Anglican Church in Turlock (formally St. Frances) will be vacating their old property and turned over the keys to TEC next week. Grace Anglican Church will begin meeting in shared space with another church in Turlock on Pentecost Sunday.

## Old Business

- No Old Business.

## New Business

- The Hospitality Room stove has been replaced with a gently used self cleaning glass top unit that Fr. Michael found on Craigslist. The cost was \$200. Approx. \$160+- was covered by the Irish Stew fundraiser this spring and the remaining \$40+- came from the Repairs & Maintenance line item. Ron volunteered to help Fr. Michael pick up and install the stove.

## Announcements/Reminders

- Pentecost Sunday is May 19. We will follow our regular service schedule of 8:00am and 10:30am.

## Next Vestry Meeting

- June 13, 2013 at 6:30pm.

## Closing Prayer & Adjourn

# Saint Mary's Anglican Church

April 11, 2013 Vestry Meeting Minutes

## Members Present:

Fr. Michael Sclafani, Rector  
Dcn. Jane Williams, Clergy  
Ron Hunt, Junior Warden  
Judy Wilson, Treasurer  
Virginia Engel, Clerk  
Debbie Bates, Member  
Barrie Burnham, Member  
LeRoy Falk, Member  
Roberta Johnson, Member

## Members Absent:

Bob Levinson, Senior Warden  
Adrienne Cantrell, Member

### I. Opening Prayer/Devotional

- a. A devotion from *Destined to Reign* by Joseph Prince was led by Dcn. J. Williams

### II. Call to Order

- a. The meeting was called to order by Fr. Michael at 6:36 P.M.

### III. Minutes of April 11, 2013 Vestry Meeting

- a. LeRoy Falk moved that the minutes from March 14 Vestry Meeting be accepted. Seconded by Virginia Engel. Motion passed (Debbie Bates and Ron Hunt abstained).

### IV. Treasurer's Financial Report(s)

- a. Year to date income (\$35,160.95) vs. expenses (\$33,299.73).
- b. Balance Sheet Operating Account  
March 31, 2013: \$7,239.28
- c. Balance Sheet Money Market  
March 31, 2013: \$4,392.37
- d. Balance Sheet Building Fund  
March 31, 2013: \$10,103.97
- e. Balance Sheet Youth Programs  
March 31, 2013: \$777.65
- f. Month by Month Giving Analysis  
March 2013: \$11,468.50 vs. March 2012: \$10,429.70
- g. Treasurer's Reports were received.

### V. Property Reports

- a. Moving the wall safe from the church sacristy to the office building: No new information.
- b. Church Carpet: No New Information.
- c. Estimate to clean the carpets in the Hospitality Room, Bp. Rivera Building, and Church: Bob Levinson will be getting estimates from Ozzie's Carpet Cleaning.

- d. Parking Lot Light Poles: Fr. Michael spoke with a board member (Fred) from Sierra View Church in Sanger. Fred will ask his board about the possibility of either donating or selling extra aluminum light poles they have to us.
- e. Repainting the parking lot stripes: Ron is looking into the cost of doing this ourselves.

**VI. Other Reports**

- a. Deacon's Report:
  - i. HOPE Sanger: Walmart has partnered with HOPE Sanger to donate returned items that can be distributed to those in need. Saint Mary's DHC Chapter will be making a meal this summer to be distributed to those in need.
  - ii. Visitations: This past month Deacon Jane visited Craig Moltzen and Wynn Hawkyard.
  - iii. Vacation: Deacon Jane will be on vacation the 2<sup>nd</sup> and 3<sup>rd</sup> weeks of May. She is traveling to Minnesota and Alaska.
- b. Youth Ministry Report: No new information.
- c. TEC vs. DSJ Lawsuit:
  - i. Judge Hamilton has not yet issued a final decision relative to TEC's Motion for Summary Judgment.
  - ii. In Tulare County Judge Vortman denied TEC's Motion for Summary Judgment against St. John's Porterville.
  - iii. The Diocesan Lawsuit Trial is scheduled for January 6, 2014.
- d. Stewardship Report: No new information.
- e. Diocesan/Deanery, Ecumenical and Area Church News
  - i. St. Frances Turlock has decided not to continue litigation with TEC. They will be relocating and sharing space with another church in Turlock and have changed their name to Grace Anglican Church.
  - ii. All Saints Anglican Church in Bakersfield will vacate their property by mid-summer.

**VII. Old Business** (there was no old business)

**VIII. New Business**

- a. Music Ministry Team: Shannon Campbell is leaving us because she will soon be working Sunday mornings at her full time job (The Pregnancy Care Center in Fresno). This coming Sunday (April 14) will be her last at Saint Mary's. Fr. Michael met with Stephanie Girton and she will be able to begin leading the Music Ministry Team every Sunday.

**IX. Announcements and Reminders**

- a. Fr. Michael and Dcn. Jane will be at the Diocesan Clergy Conference at ECCO Monday April 29 thru Wednesday May 1, 2013.

**X. Next Vestry Meeting:**

May 9, 2013 at 6:30 P.M..

**XI. Closing and Adjournment**

The meeting was adjourned with prayer led by Dcn Jane at 7:35 P.M..

Respectfully submitted by Virginia Engel, Clerk

**ST. MARYS CHURCH**  
**Profit & Loss Budget Performance**  
April 2013

	Apr 13	Budget	Jan - Apr 13	YTD Budget	Annual Budget
<b>Income</b>					
1000 · Offerings					
1001 · Pledge Offerings	4,750.00	6,701.66	26,867.00	26,806.72	80,420.00
1002 · Plate Offerings	44.00	125.00	137.00	500.00	1,500.00
1003 · Member Offerings	1,095.00	2,550.00	7,165.00	10,200.00	30,600.00
1004 · Special Services	0.00	8.33	0.00	33.36	100.00
1005 · Votive Candle Offerings	39.00	35.41	166.75	141.72	425.00
1006 · Flower Offerings	305.00	188.33	930.00	753.36	2,260.00
1007 · Gifts & Other Income	0.00	20.83	825.00	83.36	250.00
1010 · AA Group	100.00	100.00	400.00	400.00	1,200.00
1015 · SHARES Card Income	0.00	60.83	172.45	243.36	730.00
1022 · Transfer from Building Fund Acc	0.00	841.91	0.00	3,367.72	10,103.00
1023 · Transfer from Reserve Funds	1,610.25	768.33	6,441.00	3,073.36	9,220.00
<b>Total 1000 · Offerings</b>	<b>7,943.25</b>	<b>11,400.63</b>	<b>43,104.20</b>	<b>45,602.96</b>	<b>136,808.00</b>
<b>Total Income</b>	<b>7,943.25</b>	<b>11,400.63</b>	<b>43,104.20</b>	<b>45,602.96</b>	<b>136,808.00</b>
<b>Expense</b>					
2000 · Office and Admin Expenses					
2002 · Bank Fees/Charges	0.00	2.50	9.00	10.00	30.00
2003 · Bookkeeping/Audit	0.00	33.33	0.00	133.36	400.00
2005 · Copier Maintenance	70.58	79.16	362.86	316.72	950.00
2006 · Diocesan Tithe (10%)	1,167.72	1,166.66	4,710.53	4,666.72	14,000.00
2007 · Miscellaneous Office Exp.	0.00	4.16	0.00	16.72	50.00
2008 · Office Supplies	0.00	50.00	131.91	200.00	600.00
2009 · Postage	0.00	33.33	44.75	133.36	400.00
2010 · Subscriptions Church Trac	0.00	5.00	0.00	20.00	60.00
2011 · Subscription Quickbooks	0.00	35.83	39.00	143.36	430.00
2012 · Subscription Website	0.00	9.16	0.00	36.72	110.00
2013 · Subscription Misc.	0.00	0.00	0.00	0.00	0.00
2014 · Legal Defense Fund 1% Tithe	116.77	125.00	471.04	500.00	1,500.00
<b>Total 2000 · Office and Admin Expenses</b>	<b>1,355.07</b>	<b>1,544.13</b>	<b>5,769.09</b>	<b>6,176.96</b>	<b>18,530.00</b>
3000 · Facilities Expenses					
3001 · Electricity	198.56	333.33	1,000.69	1,333.36	4,000.00
3002 · Internet Service	59.95	60.00	239.80	240.00	720.00
3003 · Lawn & Gardening Service	400.00	400.00	1,600.00	1,600.00	4,800.00
3004 · Pest Control Services	70.00	70.00	280.00	280.00	840.00
3005 · Propane (Heat)	0.00	83.33	75.00	333.36	1,000.00
3006 · Insurance - Property	0.00	266.66	800.75	1,066.72	3,200.00
3007 · FMFCD Assessment	0.00	31.66	207.76	126.72	380.00
3008 · Repairs and Maintenance	81.56	133.33	213.88	533.36	1,600.00
3009 · Security Services	26.50	26.66	106.00	106.72	320.00
3010 · Telephone	49.17	49.16	196.74	196.72	590.00
3011 · Water	117.59	158.33	356.56	633.36	1,900.00
3012 · Solid Waste Disposal	69.42	75.00	277.68	300.00	900.00
3013 · HCD - State Housing Dept.-Tags	0.00	5.50	0.00	22.00	66.00
<b>Total 3000 · Facilities Expenses</b>	<b>1,072.75</b>	<b>1,692.96</b>	<b>5,354.86</b>	<b>6,772.32</b>	<b>20,316.00</b>

# ST. MARYS CHURCH

## Profit & Loss Budget Performance

### April 2013

	Apr 13	Budget	Jan - Apr 13	YTD Budget	Annual Budget
<b>4000 · Administration Expenses</b>					
4010 · Payroll Taxes	374.13	375.00	1,505.76	1,500.00	4,500.00
4011 · Insurance - Workers Comp	0.00	50.66	226.00	202.72	608.00
4012 · Insurance -Employment Liability	0.00	91.66	277.60	366.72	1,100.00
<b>Total 4000 · Administration Expenses</b>	<b>374.13</b>	<b>517.32</b>	<b>2,009.36</b>	<b>2,069.44</b>	<b>6,208.00</b>
<b>5000 · Staff Expenses</b>					
5001 · Parish Administrator	0.00	0.00	0.00	0.00	0.00
5002 · Sexton	101.75	166.66	528.00	666.72	2,000.00
5003 · Nursery Worker	0.00	0.00	0.00	0.00	0.00
5004 · Music Ministry Team Leader	300.00	233.33	1,100.00	933.36	2,800.00
<b>Total 5000 · Staff Expenses</b>	<b>401.75</b>	<b>399.99</b>	<b>1,628.00</b>	<b>1,600.08</b>	<b>4,800.00</b>
<b>6000 · Clergy Expenses</b>					
6001 · Rector Stipend	4,788.76	4,788.75	19,155.04	19,155.00	57,465.00
6002 · Rector Pension Fund	0.00	0.00	0.00	0.00	0.00
6003 · Rector's Insurance	1,979.96	1,666.66	7,703.00	6,666.72	20,000.00
6004 · Rector's Mileage	0.00	0.00	0.00	0.00	0.00
6005 · Rector's Discretionary Fund	100.00	100.00	400.00	400.00	1,200.00
6006 · Deacon's Discretionary Fund	25.00	25.00	100.00	100.00	300.00
6024 · Deacon Mileage	0.00	0.00	0.00	0.00	0.00
6031 · Supply Clergy Stipends	0.00	150.00	0.00	600.00	1,800.00
6034 · Supply Clergy Mileage	0.00	25.00	0.00	100.00	300.00
6040 · Conferences & Convention	221.00	91.66	221.00	366.72	1,100.00
<b>Total 6000 · Clergy Expenses</b>	<b>7,114.72</b>	<b>6,847.07</b>	<b>27,579.04</b>	<b>27,388.44</b>	<b>82,165.00</b>
<b>66900 · Reconciliation Discrepancies</b>					
7000 · Ministry Programs	0.00		-0.20		
7001 · Adult Christian Education	0.00	16.66	0.00	66.72	200.00
7002 · Altar Guild Supplies	66.63	62.50	296.75	250.00	750.00
7003 · Altar Flowers	346.00	166.66	1,074.91	666.72	2,000.00
7004 · Hospitality	146.06	37.50	267.53	150.00	450.00
7005 · Music - CCLI License	0.00	9.08	109.00	36.36	109.00
7006 · Stewardship	0.00	41.66	91.50	166.72	500.00
7007 · Sunday School	26.61	16.66	26.61	66.72	200.00
7008 · Sunshine Program	0.00	6.66	0.00	26.72	80.00
7009 · Vacation Bible School	0.00	41.66	0.00	166.72	500.00
<b>Total 7000 · Ministry Programs</b>	<b>585.30</b>	<b>399.04</b>	<b>1,866.30</b>	<b>1,596.68</b>	<b>4,789.00</b>
<b>Total Expense</b>	<b>10,903.72</b>	<b>11,400.51</b>	<b>44,206.45</b>	<b>45,603.92</b>	<b>136,808.00</b>
<b>Net Income</b>	<b>-2,960.47</b>	<b>0.12</b>	<b>-1,102.25</b>	<b>-0.96</b>	<b>0.00</b>

**ST. MARYS CHURCH**  
**Balance Sheet**  
 As of April 30, 2013

	Apr 30, 13
<b>ASSETS</b>	
<b>Current Assets</b>	
Checking/Savings	
0001 · Checking Account-Union Bank	3,022.77
<b>Total Checking/Savings</b>	<u>3,022.77</u>
<b>Total Current Assets</b>	<u>3,022.77</u>
<b>TOTAL ASSETS</b>	<u><u>3,022.77</u></u>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Other Current Liabilities</b>	
8000 · LIABILITIES	
8010 · Payroll Tax Liabilities	-732.95
8200 · Discretionary Funds	
8213 · Rector's Retirement Fund	50.00
<b>Total 8200 · Discretionary Funds</b>	<u>50.00</u>
<b>Total 8000 · LIABILITIES</b>	-682.95
8100 · Missions	
8130 · Global Teams (Martin Bunsy)	50.00
<b>Total 8100 · Missions</b>	50.00
8700 · Youth Programs	
8701 · Youth--Camp Scholarships	1,487.74
<b>Total 8700 · Youth Programs</b>	<u>1,487.74</u>
8800 · Social Ministries	
8802 · Food Pantry/Hope Sanger	10.00
8804 · Alpha Marriage Course	336.23
8808 · Kitchen "Fix-up" Fund	157.88
<b>Total 8800 · Social Ministries</b>	<u>504.11</u>
<b>Total Other Current Liabilities</b>	<u>1,358.90</u>
<b>Total Current Liabilities</b>	<u>1,358.90</u>
<b>Total Liabilities</b>	1,358.90
<b>Equity</b>	
1999 · Opening Balance Equity	148,712.44
3900 · Retained Earnings	-145,946.32
Net Income	-1,102.25
<b>Total Equity</b>	<u>1,663.87</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<u><u>3,022.77</u></u>

10:58 AM  
05/01/13  
Accrual Basis

**St. Mary's Church Money Market Acct.**  
**Balance Sheet**  
As of April 30, 2013

	<u>Apr 30, 13</u>
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
Central Valley M/M Acct	2,782.31
Total Checking/Savings	<u>2,782.31</u>
Total Current Assets	<u>2,782.31</u>
<b>TOTAL ASSETS</b>	<u><u>2,782.31</u></u>
<b>LIABILITIES &amp; EQUITY</b>	
Equity	
Opening Balance Equity	37,616.10
Retained Earnings	-28,393.38
Net Income	-6,440.41
Total Equity	<u>2,782.31</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<u>2,782.31</u>

11:01 AM  
05/01/13  
Accrual Basis

**St. Mary's Savings Acct. (Bldg. Fund)**  
**Balance Sheet**  
As of April 30, 2013

	<u>Apr 30, 13</u>
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
Savings Acct.- Union Bank	10,790.19
Total Checking/Savings	<u>10,790.19</u>
Total Current Assets	<u>10,790.19</u>
<b>TOTAL ASSETS</b>	<u><u>10,790.19</u></u>
<b>LIABILITIES &amp; EQUITY</b>	
Equity	
Opening Balance Equity	6,268.83
Retained Earnings	3,835.14
Net Income	686.22
Total Equity	<u>10,790.19</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<u>10,790.19</u>

11:04 AM  
05/01/13  
Accrual Basis

**St. Mary's Youth Programs**  
**Balance Sheet**  
As of April 30, 2013

	<u>Apr 30, 13</u>
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
St. Mary's youth Programs	805.85
Total Checking/Savings	<u>805.85</u>
Total Current Assets	<u>805.85</u>
<b>TOTAL ASSETS</b>	<u><u>805.85</u></u>
<b>LIABILITIES &amp; EQUITY</b>	
Equity	
Unrestricted Net Assets	805.85
Total Equity	<u>805.85</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<u>805.85</u>

# Month-by-Month Giving Analysis

For the dates between 01/01/2013 and 4/30/2013

Saint Mary's Anglican Church--559-255-4883

## MONTH-BY-MONTH ANALYSIS

	January	February	March	April	May	June
Pledge Offerings	8,729.00	4,620.00	8,768.00	4,750.00		
Plate Offerings	44.00	25.00	24.00	44.00		
Member Offerings	1,460.00	3,335.00	1,275.00	1,095.00		
Votive Candle Offeri	20.00	46.25	61.50	39.00		
Flower Offerings	150.00		475.00	305.00		
Gifts & Other Income		730.00	95.00			
AA Group Rent	100.00	100.00	100.00	100.00		
Rector's Discretionar	50.00					
Deacon's Discretion	50.00					
Frontiers (Frank/Ann	50.00					
Global Teams (Marti	100.00	70.00	190.00	50.00		
Rector's Retirement	50.00	50.00	50.00	50.00		
Building Fund Contri	110.00	50.00	300.00			
Food Pantry/Hope S	10.00	10.00	10.00	10.00		
Donations to Special			20.00			
Camp San Joaquin	100.00		100.00			
Monthly Total:	11,023.00	9,036.25	11,468.50	6,443.00		

	July	August	September	October	November	December
Pledge Offerings						
Plate Offerings						
Member Offerings						
Votive Candle Offeri						
Flower Offerings						
Gifts & Other Incom						
AA Group Rent						
Rector's Discretiona						
Deacon's Discretion						
Frontiers (Frank/An						
Global Teams (Marti						
Rector's Retirement						
Building Fund Contr						
Food Pantry/Hope						
Donations to Specia						
Camp San Joaquin						
Monthly Total:						



# Month-by-Month Giving Analysis

For the dates between 1/1/2012 and 4/30/2012

Saint Mary's Anglican Church--559-255-4883

## MONTH-BY-MONTH ANALYSIS

	January	February	March	April	May	June
Pledge Offerings	7,324.00	7,682.20	7,810.00	7,022.00		
Plate Offerings	81.00	92.00	99.00	218.00		
Member Offerings	1,485.00	1,490.00	1,125.00	1,625.00		
Votive Candle Offeri	52.70		60.70	57.00		
Flower Offerings	170.00	230.00	365.00	200.00		
AA Group Rent	100.00	100.00	100.00	100.00		
Hmong Church Rent	100.00	100.00	100.00	100.00		
Office Supplies		185.00				
Music Ministry Team	50.00					
Rector's Discretionar	5.00		50.00	80.00		
Deacon's Discretion	20.00		50.00	70.00		
Frontiers (Frank/Ann	50.00		50.00			
Global Teams (Marti	75.00	200.00	195.00	115.00		
Uganda (Jim Short)	50.00		50.00			
Clergy Gifts		100.00				
Rector's Retirement	50.00	100.00	100.00	150.00		
Building Fund Contri	100.00	85.00	115.00	28.00		
Food Pantry/Hope S		10.00	60.00	10.00		
Donations to Special	30.00	245.00				
Camp San Joaquin	100.00		100.00			
Anglican 4th Day Co		15.00				
Monthly Total:	9,842.70	10,634.20	10,429.70	9,775.00		

	July	August	September	October	November	December
Pledge Offerings						
Plate Offerings						
Member Offerings						
Votive Candle Offeri						
Flower Offerings						
AA Group Rent						
Hmong Church Ren						
Office Supplies						
Music Ministry Tea						
Rector's Discretionar						
Deacon's Discretion						
Frontiers (Frank/An						
Global Teams (Marti						
Uganda (Jim Short)						
Clergy Gifts						
Rector's Retirement						
Building Fund Contr						
Food Pantry/Hope						
Donations to Specia						
Camp San Joaquin						
Anglican 4th Day C						
Monthly Total:						