

Saint Mary's Anglican Church

April 11, 2013 Vestry Meeting Agenda

Opening Prayer/Devotional

Call to Order and Verify a Quorum

Minutes of the March 14, 2013 Vestry Meeting

Treasurer's Financial Report(s)

Property Report(s)

- Jr. Warden's Report.
 - Moving the safe from the sacristy to the office.
 - Carpet issue in the church.
 - Parking lot stripes.
- Fr. Michael spoke with electrician Mark Parker. Mark spoke with "Fred" who is an Elder at Sierra Summit Church in Sanger about light poles they may be willing to donate or sell to us. Fred is on vacation right now. Fr. Michael called and left a message for Fred.
- Property Issues that need to be addressed?

Other Reports

- Deacon's Report.
- Youth Ministry Report: No new information.
- TEC vs. DSJ Lawsuit Update:
 - On April 10, 2013 Bp. Eric emailed Fr. Michael the following:
 1. Still no word from Judge Hamilton as to a final on his denial of TEC's motion for summary judgement - I suspect that no news is good news - please continue to pray for Judge Hamilton that he will make a godly decision in the matter.
 2. Good news out of Tulare County - Judge Vortmann has denied TEC's motion for summary judgement against St. John's, Porterville and that has now been made final so they will be going to trial. We are especially pleased with and grateful for the very hard work of Mr. Ward Stringham attorney for St. John's and parishioner at St. Paul's, Visalia. He has worked tirelessly this victory is well received.
 - The Diocesan Lawsuit Trial Date is scheduled for January 6, 2014.
- Stewardship Report.
- Diocesan/Deanery, Ecumenical, and Area Church News.
 - St. Frances in Turlock has now vacated their old property and turned over the keys to TEC. St. Frances is meeting in shared space with another church in Turlock and has changed their name to Grace Anglican Church.
 - All Saints Bakersfield will vacate their property and turn over the keys to TEC by mid summer.

Old Business

- No Old Business.

New Business

- Shannon Campbell is leaving us to begin a Sunday morning ministry at her work. This Sunday will be her last at St. Mary's. Stephanie Girton will be able to lead the Music Ministry Team every Sunday beginning next Sunday.

Announcements/Reminders

- Fr. Michael & Dcn. Jane will be at the Diocesan Clergy Conference at ECCO Monday April 29 thru Wednesday May 1, 2013.

Next Vestry Meeting

- May 9, 2013 at 6:30pm.

Closing Prayer & Adjourn

Saint Mary's Anglican Church

March 14, 2013 Vestry Meeting Minutes

Members Present:

Fr. Michael Sclafani, Rector
Dcn. Jane Williams, Clergy
Bob Levinson, Senior Warden
Ron Hunt, Junior Warden
Judy Wilson, Treasurer
Virginia Engel, Acting Clerk
Barrie Burnham, Member
Adrienne Cantrell, Member
LeRoy Falk, Member
Roberta Johnson, Member

Members Absent:

Debbie Bates, Member

I. Opening Prayer/Devotional:

- a. A devotion based on Psalm 37:7 led by Dcn. J. Williams

II. Call to Order:

- a. The meeting was called to order by Fr. Michael at 6:36 P.M.

III. Minutes of February 7, 2013 Vestry Meeting:

- a. Adrienne Cantrell moved that the minutes from the February 7 Vestry Meeting be approved and Leroy Falk seconded it. Motion passed. Roberta Johnson abstained.

IV. Treasurer's Financial Report(s):

- a. Year to date income (\$22,752.20) vs. expenses (\$22,196.89).
- b. Balance Sheet Operating Account
February 28, 2013 \$6,341.53
- c. Balance Sheet Money Market
February 28, 2013 \$6,002.35
- d. Balance Sheet Building Fund
February 28, 2013 \$10,103.97
- e. Balance Sheet Youth Programs
February 28, 2013 \$805.85
- f. Month by Month Giving Analysis
February 2012 \$10,634.20 vs. February 2013 \$9,036.25
- g. Treasurer's Reports were received.

V. Property Reports:

- a. Ron Hunt is still working on moving the wall safe from the church sacristy to the office building.
- b. Ron reported that the carpet company is not responding about stretching the carpet. He will try to contact them again. Ron also suggested that we may want to wait until it is more humid since that is when the issue with the carpet is most profound.

- c. Ozzie's Carpet Cleaning will give an estimate for cleaning the carpets in the Church, Hospitality Room, Bp. Rivera Building, and Office. Fr. Michael and/or Bob Levinson will coordinate with Ozzie's for the estimate.
- d. Fr. Michael will call electrician Mark Parker to check on the status of the aluminum light pole he mentioned may be available to replace the rotted pole in the church parking lot.
- e. Fr. Michael asked Ron to look into the possibility of repainting the parking lot stripes. They are completely worn out in spots.

VI. Other Reports:

- a. Deacon's Report:
 - i. HOPE Sanger ministry is going well. They are open Monday, Thursday, and Saturday 9am to 12pm.
 - ii. Deacon Jane reported that she enjoyed the Anglican 4th Day (A4D) retreat at ECCO in February. A4D will be moving their ministry location to ECCO beginning February 2014.
- b. Youth Ministry Report: No new information.
- c. TEC vs. DSJ Lawsuit: On March 6, 2013 Judge Hamilton issued a tentative decision to deny the Episcopal Church's Motion for Summary Judgment. On March 13, 2013 Judge Hamilton heard oral arguments relative to the Motion for Summary Judgment. He will issue a final ruling in the near future. The trial date has been moved to January 6, 2014.
- d. Stewardship Report: No new information.
- e. Diocesan/Deanery, Ecumenical and Area Church News:
 - i. St. Frances in Turlock and St. James in Sonora will be turning their property over to the Episcopal Church. Each of the incorporated parishes are in the process of deciding how to move forward relative to their property lawsuits.
 - ii. Bp. Eric will decide how the diocese will move forward relative to the diocesan property lawsuit after Judge Hamilton issues his final ruling on the Motion for Summary Judgment.
 - iii. The Roman Catholic Church has elected a new Pope.
 - iv. The ACNA (Anglican Church in North America) Holy Eucharist trial liturgy is now available. The Bishop has asked Rectors in the diocese to consider evaluating it. Fr. Michael may do so after Easter during the Wednesday noon service.

VII. Old Business: *No Old Business*

VIII. New Business: *No New Business*

IX. Announcements and Reminders

- a. Holy Week services were announced.
- b. There will be a single Easter Holy Eucharist at 9:30am. St. Mary's DHC will host fellowship.
- c. Rev. M. Engel continues to hold Bible class on Tuesdays from 6:30 to 8:00pm.

X. Next Vestry Meeting:

April 11, 2013 at 6:30pm.

XI. Closing and Adjournment

The meeting was adjourned with prayer at 8:18pm.

Respectfully submitted by Virginia Engel, Clerk

ST. MARYS CHURCH

Profit & Loss Budget Performance

March 2013

	Mar 13	Budget	Jan - Mar 13	YTD Budget	Annual Budget
Income					
1000 · Offerings					
1001 · Pledge Offerings	8,768.00	6,701.66	22,117.00	20,105.06	80,420.00
1002 · Plate Offerings	24.00	125.00	93.00	375.00	1,500.00
1003 · Member Offerings	1,275.00	2,550.00	6,070.00	7,650.00	30,600.00
1004 · Special Services	0.00	8.33	0.00	25.03	100.00
1005 · Votive Candle Offerings	61.50	35.41	127.75	106.31	425.00
1006 · Flower Offerings	475.00	188.33	625.00	565.03	2,260.00
1007 · Gifts & Other Income	95.00	20.83	825.00	62.53	250.00
1010 · AA Group	100.00	100.00	300.00	300.00	1,200.00
1015 · SHARES Card Income	0.00	60.83	172.45	182.53	730.00
1022 · Transfer from Building Fund Acc	0.00	841.91	0.00	2,525.81	10,103.00
1023 · Transfer from Reserve Funds	1,610.25	768.33	4,830.75	2,305.03	9,220.00
Total 1000 · Offerings	12,408.75	11,400.63	35,160.95	34,202.33	136,808.00
Total Income	12,408.75	11,400.63	35,160.95	34,202.33	136,808.00
Expense					
2000 · Office and Admin Expenses					
2002 · Bank Fees/Charges	0.00	2.50	6.00	7.50	30.00
2003 · Bookkeeping/Audit	0.00	33.33	0.00	100.03	400.00
2005 · Copier Maintenance	70.58	79.16	292.28	237.56	950.00
2006 · Diocesan Tithe (10%)	959.02	1,166.66	3,542.81	3,500.06	14,000.00
2007 · Miscellaneous Office Exp.	0.00	4.16	0.00	12.56	50.00
2008 · Office Supplies	131.91	50.00	131.91	150.00	600.00
2009 · Postage	0.00	33.33	44.75	100.03	400.00
2010 · Subscriptions Church Trac	0.00	5.00	0.00	15.00	60.00
2011 · Subscription Quickbooks	0.00	35.83	39.00	107.53	430.00
2012 · Subscription Website	0.00	9.16	0.00	27.56	110.00
2013 · Subscription Misc.	0.00	0.00	0.00	0.00	0.00
2014 · Legal Defense Fund 1% Tithe	95.90	125.00	354.27	375.00	1,500.00
Total 2000 · Office and Admin Expenses	1,257.41	1,544.13	4,411.02	4,632.83	18,530.00
3000 · Facilities Expenses					
3001 · Electricity	264.20	333.33	802.13	1,000.03	4,000.00
3002 · Internet Service	59.95	60.00	179.85	180.00	720.00
3003 · Lawn & Gardening Service	400.00	400.00	1,200.00	1,200.00	4,800.00
3004 · Pest Control Services	70.00	70.00	210.00	210.00	840.00
3005 · Propane (Heat)	0.00	83.33	75.00	250.03	1,000.00
3006 · Insurance - Property	800.75	266.66	800.75	800.06	3,200.00
3007 · FMFCD Assessment	207.76	31.66	207.76	95.06	380.00
3008 · Repairs and Maintenance	0.00	133.33	132.32	400.03	1,600.00
3009 · Security Services	26.50	26.66	79.50	80.06	320.00
3010 · Telephone	49.19	49.16	147.57	147.56	590.00
3011 · Water	44.30	158.33	238.97	475.03	1,900.00
3012 · Solid Waste Disposal	69.42	75.00	208.26	225.00	900.00
3013 · HCD - State Housing Dept.-Tags	0.00	5.50	0.00	16.50	66.00
Total 3000 · Facilities Expenses	1,992.07	1,692.96	4,282.11	5,079.36	20,316.00

ST. MARYS CHURCH Profit & Loss Budget Performance March 2013

	Mar 13	Budget	Jan - Mar 13	YTD Budget	Annual Budget
4000 · Administration Expenses					
4010 · Payroll Taxes	376.44	375.00	1,131.63	1,125.00	4,500.00
4011 · Insurance - Workers Comp	113.00	50.66	226.00	152.06	608.00
4012 · Insurance -Employment Liability	0.00	91.66	277.60	275.06	1,100.00
Total 4000 · Administration Expenses	489.44	517.32	1,635.23	1,552.12	6,208.00
5000 · Staff Expenses					
5001 · Parish Administrator	0.00	0.00	0.00	0.00	0.00
5002 · Sexton	132.00	166.66	426.25	500.06	2,000.00
5003 · Nursery Worker	0.00	0.00	0.00	0.00	0.00
5004 · Music Ministry Team Leader	200.00	233.33	800.00	700.03	2,800.00
Total 5000 · Staff Expenses	332.00	399.99	1,226.25	1,200.09	4,800.00
6000 · Clergy Expenses					
6001 · Rector Stipend	4,788.76	4,788.75	14,366.28	14,366.25	57,465.00
6002 · Rector Pension Fund	0.00	0.00	0.00	0.00	0.00
6003 · Rector's Insurance	1,979.96	1,666.66	5,723.04	5,000.06	20,000.00
6004 · Rector's Mileage	0.00	0.00	0.00	0.00	0.00
6005 · Rector's Discretionary Fund	100.00	100.00	300.00	300.00	1,200.00
6006 · Deacon's Discretionary Fund	25.00	25.00	75.00	75.00	300.00
6024 · Deacon Mileage	0.00	0.00	0.00	0.00	0.00
6031 · Supply Clergy Stipends	0.00	150.00	0.00	450.00	1,800.00
6034 · Supply Clergy Mileage	0.00	25.00	0.00	75.00	300.00
6040 · Conferences & Convention	0.00	91.66	0.00	275.06	1,100.00
Total 6000 · Clergy Expenses	6,893.72	6,847.07	20,464.32	20,541.37	82,165.00
66900 · Reconciliation Discrepancies					
7000 · Ministry Programs	0.00	0.00	-0.20		
7001 · Adult Christian Education	0.00	16.66	0.00	50.06	200.00
7002 · Altar Guild Supplies	43.90	62.50	230.12	187.50	750.00
7003 · Altar Flowers	0.00	166.66	728.91	500.06	2,000.00
7004 · Hospitality	0.00	37.50	121.47	112.50	450.00
7005 · Music - CCLI License	0.00	9.08	109.00	27.28	109.00
7006 · Stewardship	91.50	41.66	91.50	125.06	500.00
7007 · Sunday School	0.00	16.66	0.00	50.06	200.00
7008 · Sunshine Program	0.00	6.66	0.00	20.06	80.00
7009 · Vacation Bible School	0.00	41.66	0.00	125.06	500.00
Total 7000 · Ministry Programs	135.40	399.04	1,281.00	1,197.64	4,789.00
Total Expense	11,100.04	11,400.51	33,299.73	34,203.41	136,808.00
Net Income	1,308.71	0.12	1,861.22	-1.08	0.00

ST. MARYS CHURCH
Balance Sheet
 As of March 31, 2013

	<u>Mar 31, 13</u>
ASSETS	
Current Assets	
Checking/Savings	
0001 · Checking Account-Union Bank	7,239.28
Total Checking/Savings	<u>7,239.28</u>
Total Current Assets	<u>7,239.28</u>
TOTAL ASSETS	<u>7,239.28</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
8000 · LIABILITIES	
8010 · Payroll Tax Liabilities	-582.03
8200 · Discretionary Funds	
8211 · Rector's Discretionary Gifts	50.00
8212 · Deacon's Discretionary Gifts	50.00
8213 · Rector's Retirement Fund	150.00
Total 8200 · Discretionary Funds	<u>250.00</u>
Total 8000 · LIABILITIES	-332.03
8100 · Missions	
8120 · Frontiers (Frank/Anne Bernardi)	50.00
8130 · Global Teams (Martin Bunsy)	360.00
Total 8100 · Missions	<u>410.00</u>
8400 · Building Fund Contributions	460.00
8700 · Youth Programs	
8701 · Youth--Camp Scholarships	1,487.74
Total 8700 · Youth Programs	<u>1,487.74</u>
8800 · Social Ministries	
8802 · Food Pantry/Hope Sanger	30.00
8804 · Alpha Marriage Course	336.23
8805 · Donations to Special Ministries	20.00
8806 · Camp San Joaquin Donations	200.00
Total 8800 · Social Ministries	<u>586.23</u>
Total Other Current Liabilities	<u>2,611.94</u>
Total Current Liabilities	<u>2,611.94</u>
Total Liabilities	2,611.94
Equity	
1999 · Opening Balance Equity	148,712.44
3900 · Retained Earnings	-145,946.32
Net Income	1,861.22
Total Equity	<u>4,627.34</u>
TOTAL LIABILITIES & EQUITY	<u>7,239.28</u>

10:09 AM
04/01/13
Accrual Basis

St. Mary's Church Money Market Acct.
Balance Sheet
As of March 31, 2013

	<u>Mar 31, 13</u>
ASSETS	
Current Assets	
Checking/Savings	
Central Valley M/M Acct	4,392.37
Total Checking/Savings	<u>4,392.37</u>
Total Current Assets	<u>4,392.37</u>
TOTAL ASSETS	<u><u>4,392.37</u></u>
LIABILITIES & EQUITY	
Equity	
Opening Balance Equity	37,616.10
Retained Earnings	-28,393.38
Net Income	-4,830.35
Total Equity	<u>4,392.37</u>
TOTAL LIABILITIES & EQUITY	<u><u>4,392.37</u></u>

10:03 AM
04/01/13
Accrual Basis

St. Mary's Savings Acct. (Bldg. Fund)
Balance Sheet
As of March 31, 2013

	<u>Mar 31, 13</u>
ASSETS	
Current Assets	
Checking/Savings	
Savings Acct.- Union Bank	10,103.97
Total Checking/Savings	<u>10,103.97</u>
Total Current Assets	<u>10,103.97</u>
TOTAL ASSETS	<u><u>10,103.97</u></u>
LIABILITIES & EQUITY	
Equity	
Opening Balance Equity	6,268.83
Retained Earnings	3,835.14
Total Equity	<u>10,103.97</u>
TOTAL LIABILITIES & EQUITY	<u><u>10,103.97</u></u>

10:06 AM
04/01/13
Accrual Basis

St. Mary's Youth Programs
Balance Sheet
As of March 31, 2013

	<u>Mar 31, 13</u>
ASSETS	
Current Assets	
Checking/Savings	
St. Mary's youth Programs	777.65
Total Checking/Savings	<u>777.65</u>
Total Current Assets	<u>777.65</u>
TOTAL ASSETS	<u><u>777.65</u></u>
LIABILITIES & EQUITY	
Equity	
Unrestricted Net Assets	805.85
Net Income	-28.20
Total Equity	<u>777.65</u>
TOTAL LIABILITIES & EQUITY	<u><u>777.65</u></u>

2013

Month-by-Month Giving Analysis

For the dates between 01/01/2013 and 3/31/2013

Saint Mary's Anglican Church--559-255-4883

MONTH-BY-MONTH ANALYSIS

	January	February	March	April	May	June
Pledge Offerings	8,729.00	4,620.00	8,768.00			
Plate Offerings	44.00	25.00	24.00			
Member Offerings	1,460.00	3,335.00	1,275.00			
Votive Candle Offeri	20.00	46.25	61.50			
Flower Offerings	150.00		475.00			
Gifts & Other Income		730.00	95.00			
AA Group Rent	100.00	100.00	100.00			
Rector's Discretionar	50.00					
Deacon's Discretion	50.00					
Frontiers (Frank/Ann	50.00					
Global Teams (Marti	100.00	70.00	190.00			
Rector's Retirement	50.00	50.00	50.00			
Building Fund Contri	110.00	50.00	300.00			
Food Pantry/Hope S	10.00	10.00	10.00			
Donations to Special			20.00	-		
Camp San Joaquin	100.00		100.00			
Monthly Total:	11,023.00	9,036.25	11,468.50			

	July	August	September	October	November	December
Pledge Offerings						
Plate Offerings						
Member Offerings						
Votive Candle Offeri						
Flower Offerings						
Gifts & Other Incom						
AA Group Rent						
Rector's Discretiona						
Deacon's Discretion						
Frontiers (Frank/An						
Global Teams (Marti						
Rector's Retirement						
Building Fund Contr						
Food Pantry/Hope						
Donations to Specia						
Camp San Joaquin						
Monthly Total:						

Month-by-Month Giving Analysis

For the dates between 1/1/2012 and 3/31/2012
 Saint Mary's Anglican Church--559-255-4883

2012

MONTH-BY-MONTH ANALYSIS

	January	February	March	April	May	June
Pledge Offerings	7,324.00	7,682.20	7,810.00			
Plate Offerings	81.00	92.00	99.00			
Member Offerings	1,485.00	1,490.00	1,125.00			
Votive Candle Offeri	52.70		60.70			
Flower Offerings	170.00	230.00	365.00			
AA Group Rent	100.00	100.00	100.00			
Hmong Church Rent	100.00	100.00	100.00			
Office Supplies		185.00				
Music Ministry Team	50.00					
Rector's Discretionar	5.00		50.00			
Deacon's Discretion	20.00		50.00			
Frontiers (Frank/Ann	50.00		50.00			
Global Teams (Marti	75.00	200.00	195.00			
Uganda (Jim Short)	50.00		50.00			
Clergy Gifts		100.00				
Rector's Retirement	50.00	100.00	100.00			
Building Fund Contri	100.00	85.00	115.00			
Food Pantry/Hope S		10.00	60.00			
Donations to Special	30.00	245.00				
Camp San Joaquin	100.00		100.00			
Anglican 4th Day Co		15.00				
Monthly Total:	9,842.70	10,634.20	10,429.70			

	July	August	September	October	November	December
Pledge Offerings						
Plate Offerings						
Member Offerings						
Votive Candle Offeri						
Flower Offerings						
AA Group Rent						
Hmong Church Ren						
Office Supplies						
Music Ministry Tea						
Rector's Discretiona						
Deacon's Discretion						
Frontiers (Frank/An						
Global Teams (Marti						
Uganda (Jim Short)						
Clergy Gifts						
Rector's Retirement						
Building Fund Contr						
Food Pantry/Hope						
Donations to Specia						
Camp San Joaquin						
Anglican 4th Day C						
Monthly Total:						

From: Shannon C Campbell [<mailto:stormyblueseas@gmail.com>]
Sent: Tuesday, April 09, 2013 10:30 PM
To: Fr. Michael
Subject: Letter

April 9th, 2013

Father Michael and Church Family at St. Mary's,

First we want to thank you for making St. Mary's our church home for the past seven years. Over these past seven years we have watched St. Mary's go through some different changes, just as our lives have also seen many changes and transitions. It became far more noticeable in our own lives over this past year that we were being pulled away from St. Mary's and called in another direction. For us, it is a new season. For both Kyle and myself, we have emotional ties to St. Mary's that have kept us here through this past year, in addition to my personal feeling of obligation to serve as music minister. It was a tremendous relief when Stephanie stepped up to join the ministry team.

Over the past few months, Kyle and I have been in a period of discernment on how to proceed with our worship lives together, and how we can both grow individually and together as a couple. Originally, leaving St. Mary's wasn't a part of that plan, although Kyle has been unable to join me on Sundays in some time. It wasn't until two weeks ago that ministry opportunities opened up with my job that I truly feel called to. It is a new season for me. In fact what I am doing and will continue to do is something that has been on my heart when I had first entered discernment for the Diaconate. This opportunity was also an unexpected answer to our prayers. Spiritual hindsight is often times 20/20, and in this case, I was able to recognize that with Stephanie on board to serve as music minister I am able to answer this call on my life. God provided a new minister of music, so that I would not (could not) ignore the call. I can be "all in". For the past year, I know I personally felt little tugs here and there, but was unable to step up due to my obligation to play at St. Mary's. My heart is for reaching out to our community and serving as the hands and feet of Jesus to serve women in the hopes that they will choose life for their baby.

Our season at St. Mary's has come to an end. The only reason we are leaving is we have felt God leading us in this new direction together. We love St. Mary's, and will most definitely continue to keep the ministry and congregation in prayer. So on behalf of both Kyle and myself, we would like to thank St. Mary's for the past seven years.

My last day to serve as music minister will need to be April 14th, as on the 28th I have a missions event I must present at. In fact, this Sunday (April 14th), I need to leave directly from church to relieve one of my volunteers as she is only able to cover for the first portion of the outreach event.

Always serving Him!

Shannon Campbell

Walking by FAITH, with HOPE, in LOVE.

From: Fr. Michael P. Sclafani SSC [<mailto:rector@stmarysfresno.com>]
Sent: Wednesday, April 10, 2013 7:29 AM
To: 'Shannon C Campbell'
Subject: RE: Letter

Good morning Shannon,

I received your letter which came as a total surprise! While I am excited for you that a new ministry opportunity has presented itself to which you are certain God is calling you to, I am very, very, saddened that it is calling you away from Saint Mary's. Not only have you been a part of my flock for almost the entire time I have been at Saint Mary's, but you have been a ministry partner as the leader of the Music Ministry Team. You are appreciated by your parish much more than you realize and your departure will be mourned not only by me, but by the entire 10:30am congregation.

I wish there were time to be able to give you a proper send-off to this new ministry, but since you have to leave immediately after church this Sunday we won't even be able to share a cake during fellowship. Still, we can send you off with our love and our prayers.

Answering a new call to ministry is both exciting and scary. But if it is God's will, the Holy Spirit will be with you every step of the way. That doesn't necessarily mean that He will make the journey easy, but it does mean that He will make the journey rewarding. May God bless you in this new ministry, and may He bless many through you as you do His work!

In Christ,

Fr. Michael+

The Revd' Fr. Michael P. Sclafani, SSC
Saint Mary's Anglican Church
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Fresno, CA 93727
(559) 255-4883 office
(559) 454-8624 home
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