

Saint Mary's Anglican Church
March 14, 2013 Vestry Meeting Agenda

Opening Prayer/Devotional

Call to Order and Verify a Quorum

Minutes of the February 7, 2013 Vestry Meeting

Treasurer's Financial Report(s)

Property Report(s)

- Jr. Warden's Report.
 - Moving the safe from the sacristy to the office.
 - Carpet issue in the church.
 - Parking lot light pole.
 - Parking lot stripes.
- Property Issues that need to be addressed?

Other Reports

- Deacon's Report.
- Youth Ministry Report: No new information.
- TEC vs. DSJ Lawsuit Update:
 - On March 6, 2013 Judge Hamilton issued a tentative denial of the Episcopal Church's Motion for Summary Judgment.
 - On March 13, 2013 Judge Hamilton heard oral arguments relative to the Motion for Summary Judgment. He will issue a final ruling in the near future.
 - The Trial Date has been changed to January 6, 2014.
- Stewardship Report.
- Diocesan/Deanery, Ecumenical, and Area Church News.
 - St. Frances in Turlock and St. James in Sonora will be turning their property over to the Episcopal Church. Each of the incorporated parishes are in the process of deciding how to move forward relative to their property lawsuits.
 - Bp. Eric will decide how the diocese will move forward relative to the diocesan property lawsuit after Judge Matthews issues his final ruling on the Motion for Summary Judgment.
 - The Roman Catholic Church has elected a new Pope.

Old Business

- No Old Business.

New Business

- No New Business.

Announcements/Reminders

- Holy Week Schedule
 - Palm Sunday (3/24) 8am and 10:30am services.
 - Maundy Thursday (3/28) 7pm service.
 - Good Friday (3/29) 7pm service.
 - Easter Morning (3/31) a single 9:30am service. DHC will be handling fellowship.

Next Vestry Meeting

- April 11, 2013 at 6:30pm.

Closing Prayer & Adjourn

Saint Mary's Anglican Church

February 7, 2013 Vestry Meeting Minutes

Members Present:

Fr. Michael Sclafani, Rector
Dcn. Jane Williams, Clergy
Bob Levinson, Senior Warden
Ron Hunt, Junior Warden
Judy Wilson, Treasurer
Virginia Engel, Clerk
Debbie Bates, Member
Barrie Burnham, Member
Adrienne Cantrell, Member
LeRoy Falk, Member

Members Absent:

Roberta Johnson, Member

I. Opening Prayer/Devotional

- a. A devotion from Hebrews led by Dcn. J. Williams

II. Call to Order

- a. The meeting was called to order by Fr. Michael at 6:36 P.M..

III. Minutes of January 10, 2013 Vestry Meeting

- a. Judy Wilson moved that the minutes from the January 10th Vestry Meeting be accepted. Seconded by Ron Hunt. Motion passed. Adrienne Cantrell, Virginia Engel, Barrie Burnham, and Debbie Bates abstained.

IV. Minutes of January 20, 2013 Vestry Meeting

- a. Adrienne Cantrell moved that the minutes from the January 20th Vestry Meeting be accepted. Seconded by Judy Wilson. Motion passed. Le Roy Falk, Barrie Burnham, and Debbie Bates abstained.

V. Treasurer's Financial Report(s)

- a. Year to date income (\$12,113.25) vs. expenses (\$11,476.46).
- b. Balance Sheet Operating Account
January 31, 2013: \$5,013.93
- c. Balance Sheet Money Market
January 31, 2013: \$7,612.47
- d. Balance Sheet Building Fund
January 31, 2013: \$10,103.97
- e. Balance Sheet Youth Programs
January 31, 2013: \$805.86
- f. Month by Month Giving Analysis
January 2013: \$11,023.00 vs. January 2012: \$9,842.70
- g. Treasurer's Reports were received.

VI. Property Reports

- a. Ron reported that he (again) contacted the carpet company in December, but it has not gotten back to him. The carpet needs to be re-stretched.
- b. Bob will check on getting carpet cleaner.
- c. Ron removed the sump pump from the parking lot and stored it in the shed.
- d. Ron hopes to replace the parking lot light pole with an aluminum pole.
- e. Ron is still working on moving the safe from the sacristy in the church to the office building.
- f. Fr. Michael would like the parking lot stripes repainted.

VII. Other Reports

- a. Deacon's Report: Deacon Jane will be attending an Anglican 4th Day retreat weekend at ECCO on Feb 16 & 17. Hope Sanger continues to do well.
- b. Youth Ministry Report: Saint Mary's continues to offer weekly practice space to Andrew's Christian band, Before Kings, on Sunday afternoons.
- c. TEC vs. DSJ Lawsuit – Nothing new to report. Tentative Trial Date: March 25, 2013. We are asked to keep the church in prayer.
- d. Stewardship Report- Travis Cantrell is the new stewardship chair. He is welcome at any vestry meeting and will have voice but no vote whenever he does attend.
- e. Diocesan/Deanery, Ecumenical and Area Church News- nothing new to report
- f. The confirmation and ordination rites have been revised for the future Anglican Church in North America (ACNA) Prayer Book. We will be asked to try out the new Eucharistic liturgy at some point in the future.

VIII. Old Business (there was no old business)

IX. New Business

- a. The Vestry needed to elect a Vestry Clerk. Leroy nominated Virginia Engel. Barrie seconded the nomination. She was unanimously elected. Adrienne Cantrell volunteered to be the alternate clerk.
- b. Vestry Orientation. Fr. Michael distributed complete copies of the Diocesan Constitution, Diocesan Canons, and the Parish Bylaws to each member of the vestry. Canons XX and XXI were discussed. Parish bylaws Articles 1,2,3,4 were discussed.

X. Announcements and Reminders

- a. Lent is starting with Ash Wed on Feb 13. Evening Prayer will be each Friday at 7:00 P.M..
- b. Healing service is now being held at 4:00 P.M. the 3rd Friday of each month.
- c. Deacon Jane will be at ECCO on Sunday Feb 17 for a A4D Retreat.
- d. Rev. Michael Engel will be a guest preacher on Sunday Feb 17.
- e. Rev. Michael Engel will lead a Tuesday night Bible study series starting Feb 19 from 6:30 to 8:00 P.M..
- f. The Ray Kapigian graveside service will be held Monday, February 18th at 11:00 A.M. at Ararat Cemetery.

X. Next Vestry Meeting:

March 14, 2013 at 6:30pm.

XI. Closing and Adjournment

The meeting was adjourned with prayer at 8:35 P.M.

Respectfully submitted by Virginia Engel, Vestry Clerk

ST. MARYS CHURCH
Profit & Loss Budget Performance
 February 2013

5:04 PM
 03/03/13
 Cash Basis

	Feb 13	Budget	Jan - Feb 13	YTD Budget	Annual Budget
Income					
1000 · Offerings					
1001 · Pledge Offerings	4,620.00	6,701.66	13,349.00	13,403.40	80,420.00
1002 · Plate Offerings	25.00	125.00	69.00	250.00	1,500.00
1003 · Member Offerings	3,335.00	2,550.00	4,795.00	5,100.00	30,600.00
1004 · Special Services	0.00	8.33	0.00	16.70	100.00
1005 · Votive Candle Offerings	46.25	35.41	66.25	70.90	425.00
1006 · Flower Offerings	0.00	188.33	150.00	376.70	2,260.00
1007 · Gifts & Other Income	730.00	20.83	730.00	41.70	250.00
1010 · AA Group	100.00	100.00	200.00	200.00	1,200.00
1015 · SHARES Card Income	172.45	60.83	172.45	121.70	730.00
1022 · Transfer from Building Fund Acc	0.00	841.91	0.00	1,683.90	10,103.00
1023 · Transfer from Reserve Funds	1,610.25	768.33	3,220.50	1,536.70	9,220.00
Total 1000 · Offerings	10,638.95	11,400.63	22,752.20	22,801.70	136,808.00
Total Income	10,638.95	11,400.63	22,752.20	22,801.70	136,808.00
Expense					
2000 · Office and Admin Expenses					
2002 · Bank Fees/Charges	0.00	2.50	3.00	5.00	30.00
2003 · Bookkeeping/Audit	0.00	33.33	0.00	66.70	400.00
2006 · Copier Maintenance	141.14	79.16	221.70	158.40	950.00
2006 · Diocesan Tithe (10%)	1,184.32	1,166.66	2,583.79	2,333.40	14,000.00
2007 · Miscellaneous Office Exp.	0.00	4.16	0.00	8.40	50.00
2008 · Office Supplies	0.00	50.00	0.00	100.00	600.00
2009 · Postage	0.00	33.33	44.75	66.70	400.00
2010 · Subscriptions Church Trac	0.00	5.00	0.00	10.00	60.00
2011 · Subscription Quickbooks	0.00	35.83	39.00	71.70	430.00
2012 · Subscription Website	0.00	9.16	0.00	18.40	110.00
2013 · Subscription Misc.	0.00	0.00	0.00	0.00	0.00
2014 · Legal Defense Fund 1% Tithe	118.43	125.00	258.37	250.00	1,500.00
Total 2000 · Office and Admin Expenses	1,443.89	1,544.13	3,150.61	3,088.70	18,530.00
3000 · Facilities Expenses					
3001 · Electricity	274.43	333.33	537.93	666.70	4,000.00
3002 · Internet Service	59.95	60.00	119.90	120.00	720.00
3003 · Lawn & Gardening Service	400.00	400.00	800.00	800.00	4,800.00
3004 · Pest Control Services	70.00	70.00	140.00	140.00	840.00
3005 · Propane (Heat)	75.00	83.33	75.00	166.70	1,000.00
3006 · Insurance - Property	0.00	266.66	0.00	533.40	3,200.00
3007 · FMFCD Assessment	0.00	31.66	0.00	63.40	380.00
3008 · Repairs and Maintenance	0.00	133.33	132.32	266.70	1,600.00
3009 · Security Services	26.50	26.66	53.00	53.40	320.00
3010 · Telephone	49.19	49.16	98.38	98.40	590.00
3011 · Water	85.23	158.33	194.67	316.70	1,900.00
3012 · Solid Waste Disposal	69.42	75.00	138.84	150.00	900.00
3013 · HCD - State Housing Dept.-Tags	0.00	5.50	0.00	11.00	66.00
Total 3000 · Facilities Expenses	1,109.72	1,692.96	2,290.04	3,386.40	20,316.00

ST. MARYS CHURCH

Profit & Loss Budget Performance

February 2013

	Feb 13	Budget	Jan - Feb 13	YTD Budget	Annual Budget
4000 - Administration Expenses					
4010 - Payroll Taxes	379.81	375.00	755.19	750.00	4,500.00
4011 - Insurance - Workers Comp	0.00	50.66	113.00	101.40	608.00
4012 - Insurance - Employment Liability	277.60	91.66	277.60	183.40	1,100.00
Total 4000 - Administration Expenses	657.41	517.32	1,145.79	1,034.80	6,208.00
5000 - Staff Expenses					
5001 - Parish Administrator	0.00	0.00	0.00	0.00	0.00
5002 - Sexton	176.00	166.66	294.25	333.40	2,000.00
5003 - Nursery Worker	0.00	0.00	0.00	0.00	0.00
5004 - Music Ministry Team Leader	200.00	233.33	600.00	466.70	2,800.00
Total 5000 - Staff Expenses	376.00	399.99	894.25	800.10	4,800.00
6000 - Clergy Expenses					
6001 - Rector Stipend	4,788.76	4,788.75	9,577.52	9,577.50	57,465.00
6002 - Rector Pension Fund	0.00	0.00	0.00	0.00	0.00
6003 - Rector's Insurance	1,970.04	1,666.66	3,743.08	3,333.40	20,000.00
6004 - Rector's Mileage	0.00	0.00	0.00	0.00	0.00
6005 - Rector's Discretionary Fund	100.00	100.00	200.00	200.00	1,200.00
6006 - Deacon's Discretionary Fund	25.00	25.00	50.00	50.00	300.00
6024 - Deacon Mileage	0.00	0.00	0.00	0.00	0.00
6031 - Supply Clergy Stipends	0.00	150.00	0.00	300.00	1,800.00
6034 - Supply Clergy Mileage	0.00	25.00	0.00	50.00	300.00
6040 - Conferences & Convention	0.00	91.66	0.00	183.40	1,100.00
Total 6000 - Clergy Expenses	6,883.80	6,847.07	13,570.60	13,694.30	82,165.00
7000 - Ministry Programs					
7001 - Adult Christian Education	0.00	16.66	0.00	33.40	200.00
7002 - Altar Guild Supplies	30.26	62.50	186.22	125.00	750.00
7003 - Altar Flowers	216.35	166.66	728.91	333.40	2,000.00
7004 - Hospitality	0.00	37.50	121.47	75.00	450.00
7005 - Music - CCLI License	0.00	9.08	109.00	18.20	109.00
7006 - Stewardship	0.00	41.66	0.00	83.40	500.00
7007 - Sunday School	0.00	16.66	0.00	33.40	200.00
7008 - Sunshine Program	0.00	6.66	0.00	13.40	80.00
7009 - Vacation Bible School	0.00	41.66	0.00	83.40	500.00
Total 7000 - Ministry Programs	246.61	399.04	1,145.60	798.60	4,789.00
Total Expense	10,717.43	11,400.51	22,196.89	22,802.90	136,808.00
Net Income	-78.48	0.12	555.31	-1.20	0.00

4:55 PM
03/03/13
Cash Basis

ST. MARYS CHURCH
Balance Sheet
As of February 28, 2013

	<u>Feb 28, 13</u>
ASSETS	
Current Assets	
Checking/Savings	
0001 · Checking Account-Union Bank	6,341.53
Total Checking/Savings	<u>6,341.53</u>
Total Current Assets	<u>6,341.53</u>
TOTAL ASSETS	<u>6,341.53</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
8000 · LIABILITIES	
8010 · Payroll Tax Liabilities	496.13
8200 · Discretionary Funds	
8211 · Rector's Discretionary Gifts	50.00
8212 · Deacon's Discretionary Gifts	50.00
8213 · Rector's Retirement Fund	100.00
Total 8200 · Discretionary Funds	<u>200.00</u>
Total 8000 · LIABILITIES	696.13
8100 · Missions	
8120 · Frontiers (Frank/Anne Bernardi)	50.00
8130 · Global Teams (Martin Bunsy)	170.00
Total 8100 · Missions	<u>220.00</u>
8400 · Building Fund Contributions	160.00
8700 · Youth Programs	
8701 · Youth-Camp Scholarships	1,487.74
Total 8700 · Youth Programs	<u>1,487.74</u>
8800 · Social Ministries	
8802 · Food Pantry/Hope Sanger	20.00
8804 · Alpha Marriage Course	336.23
8806 · Camp San Joaquin Donations	100.00
Total 8800 · Social Ministries	<u>456.23</u>
Total Other Current Liabilities	<u>3,020.10</u>
Total Current Liabilities	<u>3,020.10</u>
Total Liabilities	3,020.10
Equity	
1999 · Opening Balance Equity	148,712.44
3900 · Retained Earnings	-145,946.32
Net Income	555.31
Total Equity	<u>3,321.43</u>
TOTAL LIABILITIES & EQUITY	<u>6,341.53</u>

5:07 PM
03/03/13
Accrual Basis

St. Mary's Church Money Market Acct.
Balance Sheet
As of February 28, 2013

	<u>Feb 28, 13</u>
ASSETS	
Current Assets	
Checking/Savings	
Central Valley M/M Acct	6,002.35
Total Checking/Savings	<u>6,002.35</u>
Total Current Assets	<u>6,002.35</u>
TOTAL ASSETS	<u>6,002.35</u>
LIABILITIES & EQUITY	
Equity	
Opening Balance Equity	37,616.10
Retained Earnings	-28,393.38
Net Income	-3,220.37
Total Equity	<u>6,002.35</u>
TOTAL LIABILITIES & EQUITY	<u>6,002.35</u>

5:12 PM
03/03/13
Accrual Basis

St. Mary's Savings Acct. (Bldg. Fund)
Balance Sheet
As of February 28, 2013

	<u>Feb 28, 13</u>
ASSETS	
Current Assets	
Checking/Savings	
Savings Acct.- Union Bank	10,103.97
Total Checking/Savings	<u>10,103.97</u>
Total Current Assets	<u>10,103.97</u>
TOTAL ASSETS	<u>10,103.97</u>
LIABILITIES & EQUITY	
Equity	
Opening Balance Equity	6,268.83
Retained Earnings	3,835.14
Total Equity	<u>10,103.97</u>
TOTAL LIABILITIES & EQUITY	<u>10,103.97</u>

5:10 PM
03/03/13
Accrual Basis

St. Mary's Youth Programs
Balance Sheet
As of February 28, 2013

	<u>Feb 28, 13</u>
ASSETS	
Current Assets	
Checking/Savings	
St. Mary's youth Programs	805.85
Total Checking/Savings	<u>805.85</u>
Total Current Assets	<u>805.85</u>
TOTAL ASSETS	<u>805.85</u>
LIABILITIES & EQUITY	

Month-by-Month Giving Analysis

For the dates between 1/1/2013 and 2/28/2013

Saint Mary's Anglican Church--559-255-4883

MONTH-BY-MONTH ANALYSIS

	January	February	March	April	May	June
Pledge Offerings	8,729.00	4,620.00				
Plate Offerings	44.00	25.00				
Member Offerings	1,460.00	3,335.00				
Votive Candle Offeri	20.00	46.25				
Flower Offerings	150.00					
Gifts & Other Income		730.00				
AA Group Rent	100.00	100.00				
Rector's Discretionar	50.00					
Deacon's Discretion	50.00					
Frontiers (Frank/Ann	50.00					
Global Teams (Marti	100.00	70.00				
Rector's Retirement	50.00	50.00				
Building Fund Contri	110.00	50.00				
Food Pantry/Hope S	10.00	10.00				
Camp San Joaquin	100.00					
Monthly Total:	11,023.00	9,036.25				

	July	August	September	October	November	December
Pledge Offerings						
Plate Offerings						
Member Offerings						
Votive Candle Offeri						
Flower Offerings						
Gifts & Other Incom						
AA Group Rent						
Rector's Discretiona						
Deacon's Discretion						
Frontiers (Frank/An						
Global Teams (Marti						
Rector's Retirement						
Building Fund Contr						
Food Pantry/Hope						
Camp San Joaquin						
Monthly Total:						

Month-by-Month Giving Analysis

For the dates between 1/1/2012 and 2/28/2012

Saint Mary's Anglican Church--559-255-4883

MONTH-BY-MONTH ANALYSIS

	January	February	March	April	May	June
Pledge Offerings	7,324.00	7,682.20				
Plate Offerings	81.00	92.00				
Member Offerings	1,485.00	1,490.00				
Votive Candle Offeri	52.70					
Flower Offerings	170.00	230.00				
AA Group Rent	100.00	100.00				
Hmong Church Rent	100.00	100.00				
Office Supplies		185.00				
Music Ministry Team	50.00					
Rector's Discretionar	5.00					
Deacon's Discretion	20.00					
Frontiers (Frank/Ann	50.00					
Global Teams (Marti	75.00	200.00				
Uganda (Jim Short)	50.00					
Clergy Gifts		100.00				
Rector's Retirement	50.00	100.00				
Building Fund Contri	100.00	85.00				
Food Pantry/Hope S		10.00				
Donations to Special	30.00	245.00				
Camp San Joaquin	100.00					
Anglican 4th Day Co		15.00				
Monthly Total:	9,842.70	10,634.20				

	July	August	September	October	November	December
Pledge Offerings						
Plate Offerings						
Member Offerings						
Votive Candle Offeri						
Flower Offerings						
AA Group Rent						
Hmong Church Ren						
Office Supplies						
Music Ministry Tea						
Rector's Discretionar						
Deacon's Discretion						
Frontiers (Frank/An						
Global Teams (Marti						
Uganda (Jim Short)						
Clergy Gifts						
Rector's Retirement						
Building Fund Contr						
Food Pantry/Hope						
Donations to Specia						
Camp San Joaquin						
Anglican 4th Day C						
Monthly Total:						