

St. Mary's Anglican Church

January 13th, 2011 Vestry Meeting Minutes

Vestry Members Present:

Fr. Michael Sclafani, Rector
Peter Cabiness, Sr. Warden
Gerald Hatler, Jr. Warden

Kyle, Campbell, Clerk
Virginia Engel, Member
Judy Wilson, Treasurer

Jack Van Patten, Member
Dcn. Jane Williams

Vestry Members Absent:

Brandy Swisher, Member*
Tom Metry, Member
*4th Unexcused Absence

Invited Guest(s):

None

Observer(s):

none

I. Opening Prayer/Devotional:

II. Fr Michael opened with devotional at 6:05 pm

III. Call to Order and Verify a Quorum:

Quorum confirmed.

IV. Minutes of December 9, 2010 Vestry Meeting:

Minutes from the December 9th meeting were accepted with the addition that Dcn. Jane was present at the December 9th meeting. A motion was made to accept the minutes with corrections by Judy Wilson and seconded by Peter Cabiness. There was no discussion, and the minutes were approved. Jack van Patten abstained from voting as he was absent from the last meeting.

V. Treasurer's Financial Reports

- a. Financial reports were received.
- b. Judy Wilson received a letter from Darla Mills from the Cal Fire Forestry and Fire Protraction. She stated that we should be reimbursed \$7,254 from the state by the end of February. The bulk is the reimbursement for the mulch which will be returned to the Money Market Account.
- c. Under the checking account, there was a balance of \$9,371.30 at the end of December. \$3,200 remain after payroll and bills have been paid.
- d. Judy will be keeping an eye on the cash-flow this year, so that if there is a deficit, the pre-budgeted funds can be transferred to cover the deficit. A quarter will be transferred each time as needed.
- e. Father Michael, referring to the Profit Loss under Capital Improvement expenses, we actually had a year difference of 40,000 rather than 46,000 due to the transfer of funds as QuickBooks is set up.
- f. Under Youth Group Expenses, their balance is \$449.27 as there were a few expenses to purchase the gift card prizes from the Pumpkin Carving contest.
- g. Month by Month Giving Analysis from Maryann: The final assessment payment may change slightly as a payment was given for \$1,500, and for December, that amount was about \$795. The diocese may in fact owe us money once the final assessment is completed. Nothing has been received from the diocesan office regarding the new percentages.
- h. Jack van Patten noticed that the plate offerings vary from month to month. Fr. Michael said that the 1st of the month is always the highest plate offering then it fluctuates

VI. Property Reports

Fr Michael mentioned that he picked up two reflectors to the entrance to the dive way to make it more visible at night. Father Michael also mentioned that he has started painting the letters of the "St, Mary's" sign with white paint to help it stand out. Peter mentioned possibly adding some lighting. Father Michael mentioned that solar lights may work, but there is not really anyway to get electricity out there.

VII. Other Reports

- a. Deacon Jane
Mentioned that her son had back surgery and requested that we keep him in our prayers.
- b. St. Warden Stewardship Report

On December 20th, Peter Cabbiness had sent out a Christmas letter including pledge cards. Fr. Michael mentioned that we received 29 of the 59 pledge cards that were filled out, he then questioned if the vestry was going to follow up with the pledge cards. Virginia Engle said that she will volunteer with peter to do follow up calls. Father Michael provided a list of giving units, and as to who has already returned their pledge cards. The pledge goal had been for \$80,000. Currently with half of the giving units pledge cards in, there is a total of \$66,200 pledged.

c. Youth Group Report

Youth group had no reports. Starting in February, once the annual meetings and retreats are completed, Father Michael will meet with the Youth Ministry team quarterly.

d. TEC vs. DSJ Lawsuit Update

There is nothing new to report for the lawsuit update. There is not a date set for the trial.

e. Diocesan Church News

None

f. Ecumenical Relations & Area Church Happenings

Prayer was requested for the Grove as they are struggling with financial challenges and lower attendance numbers.

VIII. Old Business

a. Bishop Search:

Bishops nominations are open until January 16th. The committee will give some kind of report that will narrow list of nominations down to two or three. Names of nominees most likely will not be released, only the final two or three. The candidates will be brought out to meet the diocese and given the opportunity to meet the parishioners. May 14th is the election date. Father Michael had nominated a priest from our diocese, but will not mention their name until after the final nominees are announced and if they had been the nominee he chose. Consecration is scheduled for September 10th. Enthronement will take place on the 23rd, during the annual convention to be held October 21st-23rd.

b. Acolyte Training:

Father Michael has completed acolyte training.

c. Discipleship Training:

Discipleship training has begun. It is being led by Pastor Deo on Monday evenings at 6:30pm.

d. Christmas Eve Service:

Christmas Eve Mass went well even with the single service held at 8pm. Many people mentioned to Ginny Engle that it was not a good time and inquired as to whether there could be an 11pm service. Father Michael had heard that the time worked well. Dcn. Jane mentioned that it could be a part of the "it's never been done that way before."

e. Epiphany Service:

There were about 25 in attendance at the Epiphany service, followed by the Star of Bethlehem DVD.

f. Father Michael also mentioned that he purchased a secondhand projector that is his own but that he plans to use as a tool for many ministry opportunities.

IX. New Business

a. Alpha Marriage Course:

Fr. Michael mentioned that plans to begin the alpha marriage course are still underway and that he had a generous donation to be able to purchase the materials needed to run the program. There a number of people in the congregation dealing with a lot of stresses which in turn puts stress on marriages. Time and cost had been a challenge, but due to the donation, Father Michael hopes to be able to begin offering the course towards the end of February. It will begin with a group of four couples that will be invited to attend. The idea is that some of the participants will then become leaders of the course. It is a six week course. It includes serving supper.

b. Annual Meeting:

Fr. Michael mentioned that the annual meeting will be next week and that we will have a combined service that Sunday with the Annual Meeting following. The reports have been put together. There will be no potluck this year. Ginny Engle and Gerald Hatler are finishing a 1 year term and are therefore

eligible to run for reelection to 3 year seats. Pastor Deo is also a nominee as well as Ron Hunt. Nominations had been mentioned at previous services as well as posted on the internet and in the bulletin. There will be no further nominations as it was determined to end on January 1st. We have a full slate of nominations and there shouldn't be any issues with electing the nominees. Tom Metry and Ron Hunt are the nominees for delegates for convention with Tim Leuth and Jack Van Patten as alternates.

c. The Parish Retreat:

The Parish Retreat is at the end of the month (January 28-30). At the beginning of the week it had looked like we wouldn't have enough people, but by this afternoon there had been 15 which is the minimum needed for ECCO. Arrive on Friday before supper and get settled in, have supper then an evening prayer service. There will be fellowship that evening following evening prayer. Saturday morning there will Eucharist and then breakfast. Following breakfast, Father Michael, Dcn. Jane, Pastor Deo, and possibly Michael Engel will be leading sessions on Anglicanism. Dcn. Jane will focus on the early history of Anglicanism, more specifically the Celtic side of it. Pastor Deo will lead a session on evangelism, Michael Engel will lead a session on the Reformation, and Father Michael will lead the middle portions. Sunday morning, there will be Eucharist and breakfast. Father Michael mentioned that he had planned to not return for Eucharist at St. Mary's as had been done in previous years, however, he has decided to return for the 10:30 mass. Vestry members (Dcn. Jane and Ginny) voiced their concern, and was encouraging him to have a LEM lead the parish in Morning Prayer. Father Michael said he would decide and let everyone know. Judy went on to say that there are equity line items that are outside our budget but don't cost us anything. The retreat will be one such item.

d. Post-Annual Meeting:

After our Sunday annual meeting we will have to meet for about 5 min (required by Bylaws) to go over some minor business. Father Michael mentioned reappointing Peter as his Sr. Warden, but that the other positions need to be elected as well. Judy was asked if she would be willing to serve as Treasurer again, Kyle is willing to serve as Clerk again. Jerry was asked if he would serve as Jr. Warden again, and he stated he would. Officers, with exception of Sr. Warden are elected by the vestry.

X. Announcements/Reminders

- a. Annual Meeting on Sunday
- b. Parish Retreat January 28th-30th.

XI. Next Vestry Meeting

2011 Vestry meetings will still be held on the 2nd Thursday of each month, but at 6:30 instead of 6 to allow time for people to start coming on time. The next Vestry Meeting will be held February 10th at 6:30 pm.

XII. Closing Prayer and Adjournment

Father Michael asked for prayer requests, and the meeting was adjourned following prayer at approximately 7:45pm.

Respectfully Submitted: Kyle Campbell, Vestry Clerk