

Saint Mary's Anglican Church  
January 12, 2012 Vestry Meeting Agenda

**Opening Prayer/Devotional** *Deacon Jane Williams*

**Call to Order and Verify a Quorum**

**Minutes of December 15, 2011 Vestry Meeting**

**Treasurer's Financial Report(s)**

**Property Report(s)**

- Jr. Warden's Report.
- Other Property Related Reports.
  - Leaves and Debris cleanup on Campus.
- Property Issues that need to be addressed?

**Other Reports**

- Deacon's Report.
- Youth Ministry Report: *No New Information.*
- TEC vs. DSJ Lawsuit Update: *No New Information.*
- Stewardship/Pledge Report: *David Duffy.*
- Diocesan/Deanery, Ecumenical, and Area Church News.
- Outgoing Vestry Nominations Report.
  - Ron Hunt (3-year seat).
  - LeRoy Falk (3-year seat).
  - Roberta Johnson (3-year seat).
  - Debbie Bates (2-year seat).
- Delegates & Alternates to Diocesan Convention
  - David Duffy (Delegate).
  - Mike Engel (Delegate).
  - Peppy Sclafani (Alternate).

**Old Business**

- 2012 Parish Budget.
- Other Old Business?

**New Business**

- Any New Business?

**Announcements/Reminders**

- We hope to have Praise Booklets completed and in use by the end of February. Once the booklets are completed we will no longer need to use music inserts each week. Saint Paul's in Visalia donated a Hymn Board.
- Annual Parish Meeting: Sunday January 22.
  - Following a Single Combined Service at 9:30am.
  - Deadline for Vestry & Delegate/Alternates nominations is Sunday January 15.

**Next Vestry Meeting**

- January 22, 2012 immediately following the Annual Meeting.

**Closing Prayer & Adjourn**



# Saint Mary's Anglican Church

## December 15th, 2011 Vestry Meeting Minutes

### Members Present:

Fr. Michael Sclafani, Rector  
Dcn Jane Williams, Clergy

Dave Duffy, Sr. Warden  
Gerald Hatler, Jr. Warden  
Judy Wilson, Treasurer

Tom Metry, Member  
Jack Van Patten, Member

### Members Absent:

Ginny Engel, Member

Deo Bartolome, Member

Kyle Campbell, Clerk

#### I. Opening Prayer/Devotional

- a. Deacon Jane led the opening prayer/devotional with the focus being on Luke, chapter 2.

#### II. Call to Order and Verify a Quorum 6:35pm

#### III. Minutes of November 10, 2011 Vestry Meeting

- a. It was moved and seconded to accept the minutes with requested changes (Page 1 IV/a/ii/1&2 of November 10<sup>th</sup> minutes; change Gerry Hatler to David Duffy. Motion passed unanimously.

#### IV. Treasurer's Financial Report(s)

- a. Line Item 3006 (Property Insurance): will go over the approximate \$500 this year because of the 2010 payment paid in 2011.
- b. Line Item 7006 (Stewardship): will be over by \$52.74 because 2010 and 2011 giving envelopes were both paid for this year.
- c. Even though pledge and plate offerings have been great this year than last year, the available cash in the operating account will be insufficient to last through the end of the year. We will have approximately \$9,500 in bills that will need to be paid by the end of the year (payroll, utilities, diocesan assessment etc.) but the current balance in the operating account is under \$2,000 (as of today). Discussion on how to deal with the end of year shortfall was tabled until later in the meeting.

#### V. Property Report(s)

- a. Jr. Warden's Report.
  - i. None
- b. Other Property Related Reports.
  - i. Father Michael donated and installed a security mailbox at the church to replace the old box. We will now eliminate the PO Box and have all future mail come directly to the church.
  - ii. The issue with the light shining from the GB 3 parking lot onto our basketball court all through the night has been resolved. The GB3 installed a new wall mount light and disconnected the light by the basketball court.
  - iii. The flusher chain to one of the toilets in the ladies' room was broken. Father Michael fixed it, but doesn't know if the repair will last. We may need to replace parts inside the tank if it breaks again.
- c. Property Issues that need to be addressed.
  - i. None.

#### VI. Other Reports

- a. Deacon's Report.
  - 1. Last Sunday afternoon, 9 members of Saint Mary's went caroling to some other parishioner's homes. It was a wonderful and well-received event.
  - 2. Deacon Jane sent out 31 cards to shut-in and older members from previous parish directories as well as some individuals who may want to visit us on Christmas.

- b. Youth Ministry Report.
  - i. Nothing new to report
- c. TEC vs. DSJ Lawsuit Update.
  - i. Bishop Scholfield has now given his deposition
  - ii. Bishop Scholfield does not expect a resolution to the lawsuit before 2013 or 2014.
- d. Stewardship/Pledge Report
  - i. To be discussed under old business.
- e. Diocesan/Deanery, Ecumenical, and Area Church News.
  - i. Bishop Eric will visit Saint Mary's on October 14, 2012. His plan for visitations is to visit for a Saturday and a Sunday. On Saturday's he meets with the vestry and any candidates for Confirmation. On Sunday he celebrates the Mass and preaches.
- f. Outgoing Vestry Nominations Report.
  - i. We will have a total of four seats open for election (three 3-year seats, and one 2-year seat). The extra 2-year seat is a result of Deo Bartolome leaving the vestry.
  - ii. Father Michael and Deacon Jane met with Deo earlier in the week. At that meeting Deo shared that since moving with his family out of the Sunnyside area has made it challenging to get back and forth for church and Bible Studies, and has, at times, become impossible. In addition, his family has asked him if they can all attend a local Baptist church around the block from their home. Deo agreed, and so for now, they will be attending that church. As a result of no longer being active at St. Mary's, Deo has left the Vestry.

## **VII. Old Business**

- a. Advent Lessons and Carols
- b. Stewardship & Fundraiser Committee.
  - i. Letter and pledge cards will be in the mail the week of November 14.
  - ii. Asking that pledge cards be returned to the church by December 1<sup>st</sup>.
  - iii. We have a total of 47 giving units, 19 have returned pledge cards.
  - iv. To date \$72,760 has been pledged.
  - v. David Duffy is following up on the 27 who have not returned pledge cards. He will make calls the week of December 16<sup>th</sup>-23<sup>rd</sup>.
  - vi. Draft budget to be presented to the Vestry for discussion and approval at the January vestry meeting.

## **VIII. New Business**

- a. Resignation of Maryann Ratchford as Parish Secretary.
  - i. Executive/closed session to discuss vacation pay request in letter of resignation.
    - 1. Executive session from 8:20pm till 9:00 pm.
    - 2. In open session, Jack Van Patten moved that St. Mary's pay Maryann 2-weeks' vacation for 2011. Seconded by Gerry Hatler. Motion passed unanimously.

## **IX. Any other new business?**

- a. Tabled discussion over end of year cash flow shortfall was taken off the table and discussed further. After discussion, Tom Metry moved that we transfer \$6,000 from the money market account to the operating account. Seconded by David Duffy. Motion passed unanimously.

## **X. Announcements/Reminders**

- a. Potluck Luncheon & Church Decorating for Christmas: This Sunday (12/18) at noon.
- b. Christmas Eve: Saturday, December 24<sup>th</sup>. Holy Eucharist at 8:00pm
- c. Christmas Day: Sunday, December 25<sup>th</sup>. Combine Holy Eucharist at 9:30am.
- d. Annual Parish Meeting, Sunday January 22<sup>nd</sup>
  - i. Following a single combined service at 9:30am
  - ii. Deadline for Vestry nominations will be Sunday, January 15<sup>th</sup>

## **XI. Next Vestry Meeting: January 12<sup>th</sup>, 2012**

## **XII. Closing Prayer & Adjourn**



## ST. MARYS CHURCH

### Profit & Loss Budget Performance

December 2011

	Dec 11	Budget	Jan - Dec 11	YTD Budget	Annual Budget
<b>Income</b>					
<b>1000 · Income</b>					
1001 · Pledge Income	5,490.00	6,666.66	71,068.00	80,000.00	80,000.00
1002 · Plate Income	105.00	316.66	2,451.89	3,800.00	3,800.00
1003 · Member Offerings	2,310.00	2,800.00	23,150.63	33,600.00	33,600.00
1004 · Special Services	0.00	83.33	45.00	1,000.00	1,000.00
1005 · Votive Candle Offerings	48.50	16.66	226.25	200.00	200.00
1006 · Flower Offerings	530.50	125.00	1,370.50	1,500.00	1,500.00
1007 · Gifts & Other Income	0.00	41.66	490.00	500.00	500.00
1010 · AA Group	200.00	100.00	1,200.00	1,200.00	1,200.00
1011 · Corvair Club	0.00	16.66	0.00	200.00	200.00
1012 · Girl Scouts	0.00	16.66	0.00	200.00	200.00
1013 · Hmong Church	200.00	100.00	1,200.00	1,200.00	1,200.00
1014 · Filipino Church (IBBC) Rent	0.00	100.00	900.00	1,200.00	1,200.00
1015 · SHARES Card Income	0.00	0.00	536.58	0.00	0.00
1020 · Interest -Money Market Acct.	0.00	0.00	124.18	0.00	0.00
1021 · Interest Operating Account	0.00	0.00	0.00	0.00	0.00
1022 · Savings Account-Union Bank-Inte	0.00	0.00	0.27	0.00	0.00
1023 · Transfer of Reserve Funds	6,000.00	3,333.33	46,000.00	40,000.00	40,000.00
<b>Total 1000 · Income</b>	<b>14,884.00</b>	<b>13,716.62</b>	<b>148,763.30</b>	<b>164,600.00</b>	<b>164,600.00</b>
<b>Total Income</b>	<b>14,884.00</b>	<b>13,716.62</b>	<b>148,763.30</b>	<b>164,600.00</b>	<b>164,600.00</b>
<b>Expense</b>					
<b>2000 · Office and Admin Expenses</b>					
2001 · Public Relations/Advertising	0.00	0.00	0.00	0.00	0.00
2002 · Bank Fees/Charges	0.00	2.50	28.21	30.00	30.00
2003 · Bookkeeping/Audit	0.00	25.00	479.34	300.00	300.00
2005 · Copier Maintenance	80.56	70.83	887.52	850.00	850.00
2006 · Diocesan Assessment	5,871.46	1,333.33	15,939.35	16,000.00	16,000.00
2007 · Miscellaneous Office Exp.	0.00	8.33	43.89	100.00	100.00
2008 · Office Supplies	9.71	125.00	1,206.45	1,500.00	1,500.00
2009 · Postage	0.00	41.66	489.59	500.00	500.00
2010 · Subscriptions Church Trac	0.00	16.66	128.86	200.00	200.00
2011 · Subscription Quickbooks	0.00	33.33	403.83	400.00	400.00
2012 · Subscription Web Site	71.40	8.33	81.40	100.00	100.00
2013 · Subscription Misc.	0.00	8.33	0.00	100.00	100.00
<b>Total 2000 · Office and Admin Expenses</b>	<b>6,033.13</b>	<b>1,673.30</b>	<b>19,688.44</b>	<b>20,080.00</b>	<b>20,080.00</b>
<b>3000 · Facilities Expenses</b>					
3001 · Electricity	280.28	408.33	4,232.06	4,900.00	4,900.00
3002 · Internet Service	59.95	50.00	788.35	600.00	600.00
3003 · Lawn & Gardening Service	300.00	300.00	3,600.00	3,600.00	3,600.00
3004 · Pest Control Services	70.00	70.00	840.00	840.00	840.00
3005 · Propane (Heat)	0.00	66.66	953.32	800.00	800.00
3006 · Insurance - Property	798.75	283.33	3,923.25	3,400.00	3,400.00
3007 · FMFCD Assessment	173.96	14.00	173.96	168.00	168.00
3008 · Repairs and Maintenance	36.70	166.66	2,300.90	2,000.00	2,000.00
3009 · Security Services	26.50	27.08	318.00	325.00	325.00
3010 · Telephone	48.11	91.66	792.28	1,100.00	1,100.00

**ST. MARYS CHURCH**  
**Profit & Loss Budget Performance**  
**December 2011**

	<u>Dec 11</u>	<u>Budget</u>	<u>Jan - Dec 11</u>	<u>YTD Budget</u>	<u>Annual Budget</u>
3011 · Water	115.56	208.33	2,538.96	2,500.00	2,500.00
3012 · Solid Waste Disposal	112.44	0.00	112.44	0.00	0.00
3013 · HCD - State Housing Dept.-Tags	66.00	0.00	66.00	0.00	0.00
<b>Total 3000 · Facilities Expenses</b>	<b>2,088.25</b>	<b>1,686.05</b>	<b>20,639.52</b>	<b>20,233.00</b>	<b>20,233.00</b>
<b>4000 · Administration Expenses</b>					
4010 · Payroll Taxes	425.11	458.33	5,534.92	5,500.00	5,500.00
4011 · Insurance - Workers Comp	0.00	41.66	594.15	500.00	500.00
4012 · Insurance-Employment Liability	0.00	0.00	1,052.45	0.00	0.00
<b>Total 4000 · Administration Expenses</b>	<b>425.11</b>	<b>499.99</b>	<b>7,181.52</b>	<b>6,000.00</b>	<b>6,000.00</b>
<b>5000 · Staff Expenses</b>					
5001 · Parish Administrator	540.00	1,080.00	12,420.00	12,960.00	12,960.00
5002 · Sexton	278.25	250.00	2,516.75	3,000.00	3,000.00
5003 · Nursery Worker	50.00	130.00	50.00	1,560.00	1,560.00
5004 · Music Ministry Team Leader	300.00	0.00	1,100.00	0.00	0.00
<b>Total 5000 · Staff Expenses</b>	<b>1,168.25</b>	<b>1,460.00</b>	<b>16,086.75</b>	<b>17,520.00</b>	<b>17,520.00</b>
<b>6000 · Clergy Expenses</b>					
6001 · Rector Stipend	4,788.76	4,788.75	57,465.12	57,465.00	57,465.00
6002 · Rector Pension Fund	862.00	862.00	10,344.00	10,344.00	10,344.00
6003 · Rector's Insurance	1,612.85	1,604.83	19,295.25	19,258.00	19,258.00
6004 · Rector's Mileage	0.00	200.00	0.00	2,400.00	2,400.00
6005 · Rector's Discretionary Fund	100.00	100.00	1,200.00	1,200.00	1,200.00
6006 · Deacon's Discretionary Fund	0.00	0.00	0.00	0.00	0.00
6024 · Deacon Mileage	0.00	41.66	316.00	500.00	500.00
6031 · Supply Clergy Stipends	0.00	150.00	250.00	1,800.00	1,800.00
6034 · Supply Clergy Mileage	0.00	25.00	0.00	300.00	300.00
6040 · Conferences & Convention	0.00	79.16	1,410.80	950.00	950.00
<b>Total 6000 · Clergy Expenses</b>	<b>7,363.61</b>	<b>7,851.40</b>	<b>90,281.17</b>	<b>94,217.00</b>	<b>94,217.00</b>
66900 · Reconciliation Discrepancies	0.00		0.05		
<b>7000 · Ministry Programs</b>					
7001 · Adult Christian Education	0.00	33.33	138.72	400.00	400.00
7002 · Altar Guild Supplies	68.48	66.66	767.59	800.00	800.00
7003 · Altar Flowers	313.71	183.33	1,849.71	2,200.00	2,200.00
7004 · Hospitality	0.00	41.66	286.91	500.00	500.00
7005 · Music - CCLI License	0.00	33.33	367.00	400.00	400.00
7006 · Stewardship	87.75	41.66	640.49	500.00	500.00
7007 · Sunday School	0.00	41.66	197.10	500.00	500.00
7008 · Sunshine Program	0.00	20.83	0.00	250.00	250.00
7009 · Vacation Bible School	0.00	41.66	500.00	500.00	500.00
7011 · Youth Outreach	0.00	41.66	0.00	500.00	500.00
<b>Total 7000 · Ministry Programs</b>	<b>469.94</b>	<b>545.78</b>	<b>4,747.52</b>	<b>6,550.00</b>	<b>6,550.00</b>
<b>Total Expense</b>	<b>17,548.29</b>	<b>13,716.52</b>	<b>158,624.97</b>	<b>164,600.00</b>	<b>164,600.00</b>
<b>Net Income</b>	<b>-2,664.29</b>	<b>0.10</b>	<b>-9,861.67</b>	<b>0.00</b>	<b>0.00</b>

**ST. MARYS CHURCH**  
**Balance Sheet**

As of December 31, 2011  
Dec 31, 11

**ASSETS**

Current Assets

Checking/Savings

0001 · Checking Account-Union Bank	1,323.81
0002 · Savings Account-Union Bank	6,268.74
0003 · Central Vly Comm Bank-Money Mkt	37,612.77

Total Checking/Savings 45,205.32

Total Current Assets 45,205.32

**TOTAL ASSETS 45,205.32**

**LIABILITIES & EQUITY**

Liabilities

Current Liabilities

Other Current Liabilities

8000 · LIABILITIES

8010 · Payroll Tax Liabilities -537.42

8100 · Missions

8120 · Frontiers (Frank/Anne Bernardi) 150.00

8130 · Global Teams (Martin Bunsy) 245.00

8140 · Uganda (Jim Short) 100.00

Total 8100 · Missions 495.00

8300 · Grant Funds

8310 · Landscaping Grant-Matching Fund -6,924.13

8320 · State Grant for Landscaping -951.00

Total 8300 · Grant Funds -7,875.13

8400 · Building Fund Contributions 3,024.00

Total 8000 · LIABILITIES -4,893.55

8700 · Youth Programs

8701 · Youth--Camp Scholarships 1,487.74

Total 8700 · Youth Programs 1,487.74

8800 · Social Ministries

8802 · St. James Food Pantry 200.00

8803 · Annual Parish Retreat -404.00

8804 · Alpha Marriage Course 229.54

Total 8800 · Social Ministries 25.54

8900 · Reserve Fund Transfers

8901 · Transfer of Money Market Funds -46,000.00

Total 8900 · Reserve Fund Transfers -46,000.00

Total Other Current Liabilities -49,380.27

Total Current Liabilities -49,380.27

Total Liabilities -49,380.27

Equity

1999 · Opening Balance Equity 148,712.44

3900 · Retained Earnings -44,265.18

Net Income -9,861.67

Total Equity 94,585.59

**TOTAL LIABILITIES & EQUITY 45,205.32**



**St. Mary's Youth Programs**  
**Profit & Loss Budget Performance**  
 December 2011

	<u>Dec 11</u>	<u>Budget</u>	<u>Jan - Dec 11</u>	<u>YTD Budget</u>	<u>Annual Budget</u>
<b>Income</b>					
Donations to Youth Group	0.00		20.00		
Transfer From Operating Account	0.00	0.00	0.00	0.00	0.00
Youth Program Fund Raisers	0.00	0.00	894.75	0.00	0.00
<b>Total Income</b>	<u>0.00</u>	<u>0.00</u>	<u>914.75</u>	<u>0.00</u>	<u>0.00</u>
<b>Expense</b>					
Payroll Expenses	0.00	0.00	0.00	0.00	0.00
VBS expenses	0.00	0.00	-12.87	0.00	0.00
Youth Camp Scholarships	0.00	0.00	0.00	0.00	0.00
Youth Convention Expenses	0.00	0.00	0.00	0.00	0.00
Youth Mission Expenses	0.00	0.00	0.00	0.00	0.00
Youth Program Expenses	0.00	0.00	517.75	0.00	0.00
<b>Total Expense</b>	<u>0.00</u>	<u>0.00</u>	<u>504.88</u>	<u>0.00</u>	<u>0.00</u>
<b>Net Income</b>	<u><u>0.00</u></u>	<u><u>0.00</u></u>	<u><u>409.87</u></u>	<u><u>0.00</u></u>	<u><u>0.00</u></u>

1:05 AM  
2/29/11  
accrual Basis

**St. Mary's Youth Programs**  
**Balance Sheet**  
As of December 31, 2011

	<u>Dec 31, 11</u>
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
St. Mary's youth Programs	805.86
Total Checking/Savings	<u>805.86</u>
Total Current Assets	<u>805.86</u>
<b>TOTAL ASSETS</b>	<b><u>805.86</u></b>
<b>LIABILITIES &amp; EQUITY</b>	
Equity	
Unrestricted Net Assets	395.99
Net Income	409.87
Total Equity	<u>805.86</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b><u>805.86</u></b>

2010  
Pg 1 of 1

# Month-by-Month Giving Analysis

For the dates between 1/1/2010 and 12/31/2010

Saint Mary's Anglican Church--5592554883

## MONTH-BY-MONTH ANALYSIS

	January	February	March	April	May	June
Pledge Offerings	8,900.00	6,490.00	7,030.00	6,005.00	7,390.00	4,934.00
Plate Offerings	226.00	337.72	254.00	308.35	283.71	418.00
Member Offerings	1,485.25	1,528.33	1,355.00	1,659.00	1,599.33	1,016.00
Special Services						
Votive Candle Offeri	24.16	19.00	30.00	18.00	33.00	
Gifts & Other Income				5,501.80	60.00	
AA Group Rent	89.29		104.31		115.90	
Corvair Club Rent	100.00					
Hmong Church Rent	100.00	100.00	100.00	100.00	100.00	100.00
IBBC Filipino Church	100.00		200.00			
Rector's Discretionar	100.00	100.00	565.00	120.00	65.00	50.00
Deacon's Discretion				320.00		40.00
Altar Flowers		135.00	306.00		100.00	50.00
Vacation Bible Scho						
Missions	9.00	10.00				100.00
St. Barnabas Missio	25.00		25.00		25.00	
Frontiers (Frank/Ann					25.00	
Global Teams (Marti	85.00		25.00		50.00	
Uganda (Jim Short)	50.00		50.00		50.00	
Building Fund Contri	100.00		100.00	28.00	100.00	28.00
Youth Camp Scholar					100.00	
Youth Group Donati	160.00		100.00			
Youth Group Fundrai						400.00
Monthly Total:	11,553.70	8,720.05	10,244.31	14,060.15	10,096.94	7,136.00
	July	August	September	October	November	December
Pledge Offerings	6,243.00	7,230.00	4,759.00	8,091.00	4,653.33	5,007.00
Plate Offerings	249.00	282.00	228.56	401.00	328.00	572.50
Member Offerings	983.33	1,932.33	1,629.33	1,386.33	1,415.00	1,258.33
Special Services		12.00	266.00	180.00	60.00	965.00
Votive Candle Offeri	17.60	22.00	11.30	13.00		24.20
Gifts & Other Incom			9,750.00			
AA Group Rent	114.16		100.22			100.00
Corvair Club Rent						100.00
Hmong Church Ren	100.00	100.00	100.00	100.00	100.00	100.00
IBBC Filipino Churc	100.00	100.00	200.00			200.00
Rector's Discretionar						50.00
Deacon's Discretion						
Altar Flowers			90.00	165.00		333.00
Vacation Bible Scho		97.00				
Missions						
St. Barnabas Missio	25.00		25.00	25.00		
Frontiers (Frank/An	25.00					
Global Teams (Marti			25.00	25.00		100.00
Uganda (Jim Short)	50.00		50.00	50.00		
Building Fund Contr	140.00	28.00	100.00	100.00		
Youth Camp Schola	100.00		100.00	100.00		
Youth Group Donati						
Youth Group Fundr						
Monthly Total:	8,147.09	9,803.33	17,434.41	10,636.33	6,556.33	8,810.03

2011  
Pg 1 of 2

### Month-by-Month Giving Analysis

For the dates between 1/1/2011 and 12/31/2011  
Saint Mary's Anglican Church--592554883

#### MONTH-BY-MONTH ANALYSIS

	January	February	March	April	May	June
Pledge Offerings	8,135.00	6,535.00	5,792.00	6,074.00	7,029.00	4,025.00
Plate Offerings	293.00	151.00	69.35	181.54	103.00	44.00
Member Offerings	1,520.33	1,406.00	2,678.33	2,170.00	2,681.00	937.50
Special Services			495.00			
Votive Candle Offeri	18.00		27.25		36.00	18.50
Flower Offerings				550.00		
Gifts & Other Income	204.00		100.00	22.00		
AA Group Rent	100.00	100.00	100.00	100.00	100.00	100.00
Hmong Church Rent	100.00	100.00	100.00	100.00	100.00	100.00
IBBC Filipino Church		200.00		200.00	200.00	
Miscellaneous Office			400.00			
Music Ministry Team					100.00	
Rector's Discretionar			20.00	110.00		
Deacon's Discretion				110.00		
Adult Christian Educ		27.50	105.50			
Altar Guild	25.00	30.00	100.00			
Altar Flowers		65.00	100.00			
Hospitality						
Frontiers (Frank/Ann						
Global Teams (Marti	180.00	40.00	90.00	140.00	110.00	30.00
Uganda (Jim Short)	50.00		50.00		50.00	
Building Fund Contri			150.00	20.00	300.00	
Youth Camp Scholar	100.00		100.00		100.00	
Youth Group Donati		20.00				
Youth Group Fundrai			420.00			
St. James Food Pant			100.00			
Annual Parish Retre	921.00	145.00	403.00			
Alpha Marriage Cour	900.00	180.00			40.00	
Donations to Special						
<b>Monthly Total:</b>	<b>12,546.33</b>	<b>8,999.50</b>	<b>11,400.43</b>	<b>9,777.54</b>	<b>10,949.00</b>	<b>5,255.00</b>

2011  
Pg 2 of 2

### Month-by-Month Giving Analysis

For the dates between 1/1/2011 and 12/31/2011

Saint Mary's Anglican Church--5592554883

	July	August	September	October	November	December
Pledge Offerings	7,775.00	4,470.00	6,165.00	4,860.00	6,450.00	5,490.00
Plate Offerings	32.00	99.00	114.00	79.00	121.00	105.00
Member Offerings	2,117.33	1,738.33	1,580.00	2,101.11	1,150.70	2,310.00
Special Services						
Votive Candle Offeri	20.00			58.00		48.50
Flower Offerings		40.00		190.00	20.00	
Gifts & Other Incom						
AA Group Rent	100.00	100.00	100.00	100.00		200.00
Hmong Church Ren	100.00	100.00	100.00		100.00	200.00
IBBC Filipino Churc	300.00					
Miscellaneous Offic						
Music Ministry Tea			100.00		100.00	50.00
Rector's Discretion						
Deacon's Discretion						
Adult Christian Edu						
Altar Guild						
Altar Flowers			20.00			530.50
Hospitality		20.00				
Frontiers (Frank/An					100.00	50.00
Global Teams (Marti	70.00	95.00	85.00	25.00	170.00	50.00
Uganda (Jim Short)	50.00		50.00		50.00	50.00
Building Fund Contr	100.00	105.00	100.00		150.00	175.00
Youth Camp Schola	100.00		100.00		100.00	
Youth Group Donati						
Youth Group Fundr						
St. James Food Pa		10.00		10.00	100.00	100.00
Annual Parish Retre						
Alpha Marriage Cou						
Donations to Specia		360.00	215.00	540.00	350.00	
<b>Monthly Total:</b>	<b>10,764.33</b>	<b>7,137.33</b>	<b>8,729.00</b>	<b>7,963.11</b>	<b>8,961.70</b>	<b>9,359.00</b>



## Saint Mary's Anglican Church 2012 Proposed Budget

Expenses	<u>2011</u>	<u>2012</u>	<u>Difference</u>
<b>2000 · Office and Admin Expenses</b>			
2001 · Public Relations/Advertising	0.00	0.00	0.00
2002 · Bank Fees/Charges	30.00	28.00	-2.00
2003 · Bookkeeping/Audit	300.00	400.00	100.00
2005 · Copier Maintenance	850.00	880.00	30.00
2006 · Diocesan Assessment	16,000.00	13,800.00	-2,200.00
2007 · Miscellaneous Office Exp.	100.00	50.00	-50.00
2008 · Office Supplies	1,500.00	1,200.00	-300.00
2009 · Postage	500.00	550.00	50.00
2010 · Subscriptions Church Trac	200.00	50.00	-150.00
2011 · Subscription Quickbooks	400.00	405.00	5.00
2012 · Subscription Web Site	100.00	100.00	0.00
2013 · Subscription Misc.	100.00	50.00	-50.00
<b>Total 2000 · Office and Admin Expenses</b>	<b>20,080.00</b>	<b>17,513.00</b>	<b>-2,567</b>
<b>3000 · Facilities Expenses</b>			
3001 · Electricity	4,900.00	4,500.00	-400.00
3002 · Internet Service	600.00	720.00	120.00
3003 · Lawn & Gardening Service	3,600.00	4,800.00	1,200.00
3004 · Pest Control Services	840.00	840.00	0.00
3005 · Propane (Heat)	800.00	950.00	150.00
3006 · Insurance - Property	3,400.00	3,200.00	-200.00
3007 · FMFCD Assessment	168.00	168.00	0.00
3008 · Repairs and Maintenance	2,000.00	2,000.00	0.00
3009 · Security Services	325.00	320.00	-5.00
3010 · Telephone	1,100.00	560.00	-540.00
3011 · Water	2,500.00	1,800.00	-700.00
3012 · Solid Waste Disposal	0.00	900.00	900.00
3013 · HCD - State Housing Dept (Modular Tags)	0	115.00	115.00
<b>Total 3000 · Facilities Expenses</b>	<b>20,233.00</b>	<b>20,873.00</b>	<b>640.00</b>
<b>4000 · Administration Expenses</b>			
4010 · Payroll Taxes	5,500.00	4,500.00	-1,000.00
4011 · Insurance - Workers Comp	500	500	0
4012 · Insurance - Employment Liability	0	1031	1031
<b>Total 4000 · Administration Expenses</b>	<b>6,000.00</b>	<b>6,031.00</b>	<b>31</b>
<b>5000 · Staff Expenses</b>			
5001 · Parish Administrator	12,960.00	0.00	-12,960.00
5002 · Sexton	3,000.00	2,500.00	-500.00
5003 · Nursery Worker	1,560.00	1,560.00	0.00
5004 · Music Ministry Team Leader	0.00	2,150.00	2,150.00
<b>Total 5000 · Staff Expenses</b>	<b>17,520.00</b>	<b>6,210.00</b>	<b>-11,310.00</b>
<b>6000 · Clergy Expenses</b>			
6001 · Rector Stipend (Sal & Hsg)	57,465.00	57,465.00	0.00
6002 · Rector Pension Fund	10,344.00	0.00	-10,344.00
6003 · Rector's Insurance	19,258.00	20,160.00	902.00
6004 · Rector's Mileage	2,400.00	0.00	-2,400.00
6005 · Rector's Discretionary Fund	1,200.00	1,200.00	0.00
6006 · Deacon's Discretionary Fund	0.00	300.00	300.00
6024 · Deacon Mileage	500.00	0.00	-500.00
6031 · Supply Clergy Stipends	1,800.00	1,800.00	0.00
6034 · Supply Clergy Mileage	300.00	300.00	0.00
6040 · Conferences & Conventions	950.00	1,100.00	150.00
<b>Total 6000 · Clergy Expenses</b>	<b>94,217.00</b>	<b>82,325.00</b>	<b>-11,892.00</b>

## Saint Mary's Anglican Church 2012 Proposed Budget

	<u>2011</u>	<u>2012</u>	<u>Difference</u>
<b>Expenses</b>			
<b>7000 - Ministry Programs</b>			
7001 · Adult Christian Education	400.00	250.00	-150.00
7002 · Altar Guild Supplies	800.00	750.00	-50.00
7003 · Altar Flowers	2,200.00	2,000.00	-200.00
7004 · Hospitality	500.00	500.00	0.00
7005 · Music CCLI License	400.00	109.00	-291.00
7006 · Stewardship	500.00	500.00	0.00
7007 · Sunday School	500.00	300.00	-200.00
7008 · Sunshine Program	250.00	100.00	-150.00
7009 · Vacation Bible School	500.00	500.00	0.00
7011 · Miscellaneous Outreach	500.00	0.00	-500.00
<b>Total 7000 · Ministry Programs</b>	<b>6,550.00</b>	<b>5,009.00</b>	<b>-1,541.00</b>
<b>Total Expense</b>	<b>\$ 164,600.00</b>	<b>\$ 137,961.00</b>	<b>\$(26,639.00)</b>
<b>Income</b>			
<b>1000 · Income</b>			
1001 · Pledge Offerings	80,000.00	79,000.00	-1,000.00
1002 · Plate Offerings	3,800.00	2,560.00	-1,240.00
1003 · Member Offerings	33,600.00	22,735.00	-10,865.00
1004 · Special Services	1,000.00	50.00	-950.00
1005 · Votive Candle Offerings	200.00	300.00	100.00
1006 · Flower Offerings	1,500.00	1,200.00	-300.00
1007 · Gifts & Other Income	500.00	500.00	0.00
1010 · AA Group	1,200.00	1,200.00	0.00
1011 · Corvair Club	200.00	0.00	-200.00
1012 · Girl Scouts	200.00	0.00	-200.00
1013 · Hmong Church Rent	1,200.00	1,200.00	0.00
1014 · Filipino Church (IBBC) Rent	1,200.00	0.00	-1,200.00
1015 · SHARES Card Income	0.00	800.00	800.00
1023 · Money Market Transfer	40,000.00	28,416.00	-11,584.00
<b>Total 1000 · Income</b>	<b>164,600.00</b>	<b>137,961.00</b>	<b>-26,639</b>
<b>Total Income</b>	<b>\$ 164,600.00</b>	<b>\$ 137,961.00</b>	<b>\$(26,639.00)</b>
	<b>Total Expense</b>	<b>\$ 137,961.00</b>	
	<b>Total Income</b>	<b>\$ 137,961.00</b>	